

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. II/Adm. Misc—1012/80-624/EB.

Patna, dated 17-12-80

In pursuance of Board's Resolution No. 5051 dated 15-12.80 sanction is accorded to the conversion of the following temporary posts into permanent posts, with effect from the date mentioned against each :

Sl. No.	Designation	Order No. and date of creation of tem. post.	No. of post converted into permitt. post.	Date from which made permitt.
1.	Administrative Officer. (Board's H.d-qrs. Cadre)	(1) O.O. No. 4940 dt. 18.10.75	1	28.12.1979
2.	Administrative Officer (Field Cadre).	(1) O.O. No. 2601 dt. 4.7.73 (2) O.O. No. 2600 dt. 4.7.73 (3) O.O. No. 3510 dt. 26.12.66 (4) O.O. No. 3510 dt. 26.12.66	1 1 1 1	30.1.1979 30.7.1978 30.7.1980 17.10.1976
3.	Section Officer.	(1) O.O. No. 2009 dt. 25.5.73	1	9.6.1978
4.	Draftsman.	(1) O.O. No. 259 dt. 1.3.60	1	1.4.1978

By Order of the Bihar State
Electricity Board,
Sd/-
A. K. Choudhary
Secretary

Memo No. 2455/EB.

Patna, dated, the 17-12-80

Copy forwarded to the Engineer Member/Accounts Member/Memebr (Adm.)/Tech. Secretary to Chairman for information.

Krishna Prasad
Joint Secretary

Memo No. 2455/EB.,

Patna, dated the 17-12-80

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/Senior Law Advisor/Joint Secretary—I, II and IV/Director of Internal Audit/Director of Finance/Director of Accounts/Director of Revenue/D. A. (Sectt.)/A. O. (Estt.)/All Under Secretaries/All Administrative Officer for information.

Krishna Parsad
Joint Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. II/Adm, Misc.—1012/80-625/EB.

Patna, dated 17-12-80

In pursuance of Board's Resolution No. 5051 dated 15-12-80, sanction is accorded to the conversion of the following temporary posts into permanent posts, with effect from the date mentioned against each :

Sl. No.	Designation	Order No. & date of creation of tem. post.	No. of post converted into permitt. post.	Date from which made permitt.
1.	Addl. Director of Security.	0.0. No. 3112 dt. 30.6.77	1	12.5.77
2.	Deputy Director of Personnel.	0.0. No. 687 dt. 6.4.72	1	1.4.77
3.	Private Secretary.	(1) 0.0. No. 2575 dt. 11.6.74	2	26.6.76
4.	Senior P. A.	(1) 0.0. No. 4982 dt. 31.12.73 (2) 0.0. No. 2774 dt. 19.6.74	1 1	26.6.76 26.6.76
5.	P. A.	0.0 No 4264 dt. 4.9.76	2	26.6.76

By Order of the Bihar State
Electricity Board,
Sd/-
A. K. Choudhary
Secretary

Memo No 2456/EB.

Patna, dated, the 17-12-80

Copy forwarded to the Engineer/Member/Accounts Member/Member (Adm.)/Tech. Secretary to Chairman, for information.

Krishna Parsad
Joint Secretary

Memo No. 2456/EB.

Patna, dated the 17-12-80

Copy forwarded to All General Manager-cum-Chief Engineer/All Chief Engineers/All Superintending Engineers/Senior Law Adviser /Joint Secretary—I, II and and IV/Director of Internal Audit/Director of Finance/Director of Accounts/Director of Revenue/Dy. Director of Accounts (Sectt.)/A. O. (Estt.)/All Under Secretaries/All Administrative Officers for information.

Krishna Parsad
Joint Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

(Department Of General Administration)

Standing Order. No. VII/AP-1004/80-626/EB

Patna, the 3.1.81

In pursuance of Board's resolution no 3033 dated 15.12.80, it has been decided that all promotions against vacancies occurring on or before the publication of the Subordinate Accounts Service Rules, 1976, shall be filled up in accordance with the provisions of the Subordinate Accounts Service Rules, 1976.

The Board's Standing Order No. 519 dated 3.6.76 is modified to the above extent.

By order of the Bihar State Electricity Board,

A. K. Choudhary
Secretary

Memo No. 5

Patna, the 3.1.81

Copy forwarded to Member (Adm)/Accounts Member/Engineer Member/Private Secretary to the Chairman for information.

A. K. Choudhary
Secretary

Memo No. 5

Patna, the 3.1.81

Copy forwarded to All General Manager-Cum-Chief Engineers/All Chief Engineers/Project Manager, Subernrekha Hydel Project, Ranchi/All Elecl. Superintending Engineers/All Director of Accounts/Director of Personnel/All Joint Secretaries/All Dy. Director of Personnel/All Personnel Officers for information.

A. K. Choudhary
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA**(Department Of General Administration)**

Standing Order No. IV/EI-130/79-627/EB.

Dated, the 13.1.81

Sub.—Procedure Regarding Transfer and Posting of Junior Engineers.

In view of the decision taken in the 339th meeting of the Board held on the 15th December, 1980, the Standing Order No. 622 dated 1.12.80 stands cancelled.

By order of the Bihar State Electricity Board,

A. K. Choudhary
Secretary

Memo No. 55/EB.

Dated, the 13.1.81

Copy forwarded to the Engineer Member/Member (Adm)/Technical Secretary to the Chairman for information.

A. K. Choudhary
Secretary

Memo No. 55/EB.

Dated, the 13.1.81

Copy forwarded to all General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/All Executive Engineers/Director of Internal Audit/Senior Law Advisor/All Joint Secretaries/Director of Personnel/All Personnel Officers/All Under Secretaries/All Administrative Officers for information.

A. K. Coudhary
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA.**(Department of Legal Affairs)**

Standing Order No. L/SC-Misc-614/81-628/EB.

Dated, Patna, the 12.6.81

In order to stream-line the working of the Department of Legal Affairs and also in order to make the scheme launched by the Deptt. of Legal Affairs fully implemented for curtailing litigations and also realisation of the Board's money locked in litigations, it is being ordered that the General Manager-cum-Chief Engineers of the respective Area Boards will please submit monthly, quarterly and yearly statements of all the cases pending (civil, criminal, certificate and taxation) including cases pending in the High Court and arbitration matters to the office of the Sr. Law Adviser-cum-Addl. Secretary, Bihar State Electricity Board, Patna by 15th of next month, by 15th of the next month of the quarter ending and by 15th Feb. respectively. The proforma in which the statements are to be submitted is also being enclosed. It is further ordered that there should not be any default in submission of the returns otherwise serious view of the matter will be taken.

Encl.—As above.

A. K. Choudhary
Secretary

Memo No. 960

Dated, Patna, the 12.6.81

Copy forwarded to P.S. to Chairman/P.S. to Member (Adm)/P.S. to Member (Account)/P.S. to Engineer Member/Addl Financial Controller (I) & (II)/All General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/Director of Accounts/Director of Finance/Director of Revenue/Director of Internal Audit/All Joint Secretaries for information and necessary action.

A. K. Choudhary
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of General Administration)

Standing Order No. IV/EI-107/81-629/EB.

Patna, Dated, 27.6.81

Sub.—Grant of Motor Cycle/Scooter Allowance to Junior Electrical Engineer @ Rs. 75/- per month.

In pursuance of Board's Resolution No. 5109 dated, the 18th March, 1981 and in supersession of Board's Standing Order No. IV/EI-148/77-575 dated, the 21st January, 1978, Motor Cycle/Scooter Allowance @ Rs. 75/- (Rupees seventy five) only a month is allowed to all Junior Electrical Engineers, maintaining Motor Cycle/Scooter irrespective of their postings, except Junior Electrical Engineers posted in Commercial Divisions and those working as Estimators in Divisions.

2. It was also decided that officers of G.T.O. Cadre who are getting the above-allowance @ Rs. 50/- a month in the shape of fixed Travelling allowance shall be allowed the Scooter/Motor Cycle allowance @ Rs. 75/- (Rupees seventy five) only a month.

3. The above allowance will be admissible subject to the following conditions.

- (i) A certificate is furnished by the Junior Elecl. Engineer to the Electrical Executive Engineer concerned to the effect that a serviceable Motor Cycle/Scooter is maintained by him.
- (ii) He remains on tour at least for 10 days or covers 100 miles in a month.
- (iii) The allowance will be paid only on the certificate granted by the Asstt. Elecl. Engineer/Elecl. Executive Engineer concerned.
- (iv) The allowance will be sanctioned by the Elecl. Superintending Engineer after verifying the certificates and having satisfied himself that the certificate furnished is correct to the best of his knowledge.
- (v) No T.A. other than halting allowance shall be paid for the journeys performed within his jurisdiction or for journeys extending beyond his jurisdiction by 8 K.Ms. for a single journey extending beyond this limit. The officer can charge the usual T.A. admissible for the extra portion of the journey only and not for the entire journey.

4. Board's Standing Order No. B/P³-201/68-255 dated 26th June, 1968 shall stand superseded.

5. The order shall take effect from the 18th March, 1981.

By Order of the Bihar State Electricity Board.

A. K. Chondhary
Secretary

Memo No. 980/EB

Patna, Dated, the 27.6.1981

Copy forwarded to Financial Controller/Director of Internal Audit/All Directors of Accounts for information.

A. K. Choudhary
Secretary

Memo No. 980/EB.

Patna, Dated, the 27.6.1981

Copy forwarded to Member (Adm.)/Member (Engineering)/Accounts Member/Under Secretary (Technical) to Chairman/All General Manager-cum-Chief Engineers/All Chief Engineers/Project Manager. Subernrekha Hydel Project, Sikdiri, Ranchi/All Electrical Superintending Engineers/All Joint Secretaries/Director of Personnel/Director of Security/Senior Law Advisor/All Under Secretaries/All Electrical Executive Engineers for information.

A. K. Choudhary
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of General Administration)

Standing Order No. IV/HI-107/77-630/EB.

Dated 11.9.81

It has become necessary to clarify the scope of Rule 99 and Rule 100 of the Bihar Service Code (hereinafter referred to as the Code). Rule 99 of the Code lays down clarifications and also the nature of absence and mode of payment relating to an employee who has been taken into custody in pursuance of criminal charges and offences. The period of absence under detention in custody has been treated as under suspension and during that period, subsistence allowance is only payable.

2. There is a decision of the Hon'ble High Court passed in C.W. J. C. No. 3733 of 1979 (Panchanan Kumar Vs Bihar State Electricity Board) in which Rule 99 of the Code has been interpreted and it has been clarified that if a person is detained in custody, he will be treated as under suspension, as provided under Rule 99 of the Code and when he is released on bail, he will be released from suspension also.

3. Rule 100 of the Bihar Service Code says that a Govt. servant against whom a criminal charge or a proceeding for arrest or debt is pending should also be placed under suspension by the issue of specific orders to this effect during periods when he is not actually detained in custody or imprisoned (e.g. while released on bail), if the charge made or proceedings taken against him is connected with his position as a Government servant or is likely to embarrass him in the discharge of his duties as such or involves moral turpitude. It is hereby clarified that under rule 99 of the Bihar Service Code, if an employee is detained in custody for debt or on a criminal charge, he shall be treated as under suspension even though no specific order has been passed. It, therefore, follows that as soon as the employee is released on bail, the suspension shall be lifted. But the intention of the Board is to keep the employee suspension in the following three cases.

- (i) If the charge made or proceedings taken against him is connected with his position as an employee of the Board or
- (ii) is likely to embarrass him in the discharge of his duties as such or
- (iii) involves moral turpitude.

4. As soon as an employee is released on bail, a specific order for suspension should be passed under Rule 100 of the Code if the case falls in any of the three categories referred to above. This, however, does not prevent the competent authority to put an employee under suspension even before the arrest is made, if the case falls in any of the above three categories.

5. It has become necessary to clarify the provisions of Rule 99 and 100 of the Bihar Service Code because it has been found, invariably in all cases, that when an order for suspension is passed against any employee who has been taken into custody in connection with any case involving moral turpitude or any of the conditions mentioned in paragraph 3 above, even after release from bail, the concerned authorities completely overlook to pass a fresh order of suspension under Rule 100 of the Bihar Service Code and put the employee on proceeding. It is impressed upon, that the moment any employee is released on bail, the order of suspension under Rule 100 should be passed simultaneously. This will maintain the continuity of the stage of suspension which is extremely essential in the cases following under the category mentioned in paragraph 3, in the interest of administration.

6. For detailed guidance, a copy of letter No. III/R1-2033-188 dated 9th January, 1953 issued by Shri L.P. Singh, the then Chief Secretary, Government of Bihar is enclosed. The provisions of Rule 99 and Rule 100 of the Bihar Service Code are also quoted below for ready reference.

Rule 99—A servant of Government against whom proceedings have been taken either for his arrest for debt or on a criminal charge or who is detained under any law providing for prevent detention should be considered as under suspension for any periods during which he is detained in custody or is undergoing imprisonment, and not allowed to draw any pay and allowance (other than any subsistence grant that may be granted in accordance with the principles laid down in rule 96) or such periods, until the termination of the proceedings taken against him or until he is released from detention and allowed to rejoin his duties, as the case may be. An adjustment of his allowances for such periods therefore be made according to the circumstances of the case, the full amount being given only in the event of the Government servant being acquitted of blame of (if the proceedings taken against him, were for his arrest for debt) of its being proved that the Government Servant (s) liability arose from circumstances beyond his control or detention, being held by any competent authority to be unjustified.

Rule 100—A Government servant against whom a criminal charge or a proceeding for arrest for debt is pending should also be placed under suspension by the issue of specific order to this effect during periods when he is not actually detained in custody or imprisoned (e.g. while released on bail) if the charge made or proceedings taken against him is connected with his position as a Government servant or is likely to embarrass him in the discharge of his duties as such or involves moral turpitude. In regard to his pay and allowances, the provision of rule 99 shall apply.

7. In other words, rule 100 is meant for those cases where an employee is not in physical custody either on account of the fact that he is on bail or he has not been arrested.

By order of the Bihar State Elec. Board.

Sd/- A. K. Choudhary
Secretary

Memo No. 1387/EB.

Dated the 11.9.81

Copy forwarded to all General Manager-cum-Chief Engineers, Area Electricity Boards/General Manager-cum-Chief Engineer, Barauni Thermal Power Station, Barauni/Patratu Thermal Power Station, Patratu/General Manager-cum-Chief Engineer (Trans.)/All Chief Engineers/Project Manager, Subernrekha Hydel Power Station, Sikidiri, Ranchi/Senior Law Adviser/All Joint Secretaries/Director of Departmental Proceedings/Director of Security/All Superintending Engineers/Financial Controller/Addl. Financial Controllers I & II/Director of Accounts/Director of Personnel/All Deputy Directors of Personnel/All Under Secretaries for information and necessary action.

A. K. Choudhary
Secretary

No. III/R1-2033/52-188

GOVERNMENT OF BIHAR

Appointment Department

From

L. P. Singh Esq. I. C. S.,
Chief Secretary to Government

To

All Departments of Government/All Head of Departments/All District Officers
(including the Additional Deputy Commissioners, Dhanbad and Chaibasa and
the Additional District Magistrate, Saharsa)

Patna, the 9th Jan. 1953

Sub.—Principles to be followed in ordering suspension.

Sir,

I am directed to say that instances have come to the notice of Government in which Government servant required to answer charges in courts of law or in departmental enquiries had to remain under suspension for inordinately long periods. The procedure prescribed for conducting departmental proceedings is elaborate, and makes some delay in their disposal inevitable. While Government are anxious that departmental proceedings should be disposed of speedily, they are equally keen to ensure that a Government servant should not be placed under suspension for inadequate reasons, or kept under suspension for a long period. The practice of keeping Government servants under prolonged suspension is not in the interests of the public service. Some of the disadvantages of this practice are noted below.

- (i) Under the rules, the vacancy caused by the suspension of a Government servant cannot be filled up substantively, with the result that no stable arrangements can be made for the disposal of work.
- (ii) Prolonged suspension of a Government servant even if followed by dismissal or removal entails considerable financial loss to Government, as he receives subsistence allowance until final orders are passed in the proceedings.
- (iii) Where the suspended Government servant is finally acquitted of the charges against him, his prolonged suspension causes as needless harrassment to him. The stigma attached to suspension is not wholly removed even if the Government servant is finally exonerated. To the public, he appears as something of an ex-covict, with the result that his utility to Government is reduced, if not for his whole service at least for some years.
- (iv) If a Government servant is under suspension for a long time, he begins to receive sympathy which, in most cases, considering the nature of the offence he does not deserve; and it sometimes happens that the authority passing final orders is conceiously or unconsciously influenced by this sympathy, and awards a lenient punishment. The net result is the continued association with the public service of a person who is not really fit to be retained in the public service.

While the prolonged suspension of a Government servant is undesirable, it is often difficult for the competent authority while placing him under suspension, to anticipate whether or not the period of his suspension would be prolonged. There have also been cases in which Government servants were suspended as a matter of routine when proceedings against them were

ordered, without regard to the nature of the charges against them and the evidence available to support the charges. With a view to ensure that suspension is ordered only in cases where it is fully justified, the State Government have been placed to order that the following principles should be followed while taking a decision to suspend a Government Servant

1. Cases in which a Government servant is facing trial in a criminal court.

- (i) If a Government servant is being prosecuted on a criminal charge, he should be placed under suspension if he has been refused bail by the Court & has been committed to prison.
- (ii) In cases of criminal prosecution, a Government servant should be suspended if the charge against him is such that on being found guilty of it, he is likely to be sentenced to a term of imprisonment or on which he would be dismissed or removed from service in a departmental enquiry. In such cases, however, the order of suspension need not be passed in every case immediately after cognizance has been taken. In suitable cases it may be passed after charges have been framed.

2. Cases in which Government servants are proceeded against either departmentally or under the Public Servant's (Enquiries) Act 1850.

- (i) Where a Government servant is being proceeded against departmentally or under the provisions of the Public Servant's (Enquiries) Act, 1850 on charges of gross misconduct or bribery or corruption, the question of suspension should be considered with reference to the prima-facie evidence available against him. If there are good reasons to believe, on the basis of the material available at the time of the initiation of the proceedings, that the Government servant has been guilty of gross misconduct or of bribery or corruption, which, if proved, would lead to his dismissal or removal, he should be placed under suspension. In cases in which such prima-facie evidence is lacking at the start, the question, of suspension of the Government servant may be kept pending till the findings of the enquiring officer are available. In such cases it should be considered whether the accused officer should be required to proceed on such leave as may be due to him, and if there is no leave to his credit, on extraordinary leave. On the conclusion of the enquiry if it is found that the Government servant is guilty of gross misconduct, or of bribery or corruption which would entail his dismissal or removal from service, he should be immediately placed under suspension, even though some further steps, such as giving him an opportunity to show cause against a particular punishment and consultation with the public service Commission have to be taken before final orders can be passed.

3. In all cases where there are reasons to believe that the Govt. servant, if allowed to continue in active service, might attempt to tamper with the evidence, he should be required to proceed on such leave as may be due to him, or if there be no leave to his credit, on extraordinary leave. If he refuses to proceed on leave, he may be suspended.

4. I am to request that these instructions should be carefully followed in future and should be brought to the notice of all officers subordinate to you who have not been informed direct.

Yours faithfully
Sd/-L.P. Singh
Chief Secretary to Government

BIHAR STATE ELECTRICITY BOARD, PATNA

(Departement of Personnel)

Standing Order No. IX/DE-1022/81-631/EB.

Patna, Dated, the 1.10.81

Sub.—Payment of honorarium/fee for conducting various examination in the Bihar State Electricity Board.

The question of rationalizing the honorarium/fee for conducting various recruitment/departmental examination of the Board was under consideration for sometime past with a view to maintain uniformity of payments in various establishments of the Board.

The Board has now decided that in supersession of all previous orders on the subject, the rates of honorarium/fee for conducting these examinations and allied works connected there to shall be admissible as follows.

1. For setting question papars

(a) Setting of L.P.P. Examination question papers. Rs. 100/- (one hundred) each paper.

(b) Setting of question papers for other recruitment/deptt. examination. Rs. 50/- (Rs. Fifty) each paper.

2. For evaluation of Answer Books.

(a) L.P.P. Examintion answer books. Rs. 2/- (Rs. two) (Minimum of Rs. 50/- (Rs. fifty) each paper evaluation).

(b) Answer books for other recruitment/ deptt. Examination. Rs. 1.25 (Rs. onc & paise twenty five) per answer book.

3. Rates of honorarium for invigilation and other works.

(a) Examination' Superintendent Rs. 30/- (Rs. Thirty) per day of two sitting.

(b) Observer. Rs. 20/- (Rs. Twenty) per day of two sittings.

(c) Invigilator (Officers). Rs. 15/- (Rs. Fifteen) per day of two Sittings.

(d) Invigilator (Non-Gazetted). R. 7.50 (Rs. seven & paild fifty) per day of two sittings.

(e) Forthgrade employees (Helper). Rs. 5/- (Rs. five) per day of two sittings.

4. For codifying, decodifying tabulation etc.

Rs. 0.50 (Fifty paise) per Answer book.

5. For work connected with printing and packing of question papers.

- (a) Officer Rs. 15/- (Rs. fifteen) per paper.
(b) Non-Gazetted. Rs. 5/- (Rs. five) per paper.

The above order shall be effective from 1st June, 1981.

By order of the Bihar State Electricity Board,

A. K. Choudhary
Secretary

Memo No. IX/DE-1022/81-741/EB.

Patna, Dated, the 1.10.81

Copy forwarded to Private Secretary to Chairman/Member (Adm.)/Member (Engineering)/Member (Accounts)/Financial Controller/Addl. Financial Controller I & II for information.

S. N. Sharma
Director of Personnel

Memo No. IX/DE-1022/81-741/EB.

Patna, Dated, the 1.10.81

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/All Directors of Accounts/Director of Personnel/All Joint Secretaries/All Executive Engineers/All Dy. Directors of Accounts/All Dy. Directors of Personnel/All Under Secretaries for information.

S. N. Sharma
Director of Personnel

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of General Administration)

Standing Order No. I/Misc-9072/81-632/EB.

Patna, Dated 23.12.81

In pursuance of Board's Resolution No. 5210 dated 26.9.81 the instruction contained in letter no. 234 dated 13.2.81 and 1983 dated 8.7.81 of Bureau of Public Enterprises Govt. of Bihar, Patna (copy enclosed) prescribing the minimum qualifying service for promotion of Officers/workmen working under the Public Undertaking is adopted by the Board with immediate effect.

2. The cadre Rules/Regulations/Orders in which the minimum qualifying service for promotion has been prescribed may be treated to have been amended to the extent indicated in the aforesaid Govt. Circulars.

3. This may be treated as Regulation under Section 19 (c) of the Electricity (Supply) Act 1948.

Encl.-As above.

By Order of the Bihar State Electricity Board

A. K. Choudhary
Secretary

Memo No. 471/EB.

Patna, Dated 23.12.81

Copy forwarded to the Member (Adm.)/Member (Accounts)/Member (Engineering)/All Joint Secretaries/Financial Controller/Addl. Financial Controller-I & II/Under Secretary (Tech.) to Chairman/Dy. Director of Account (Sectt.)/Director of Personnel/Director of Public Relations/Bihar State Electricity Board, Patna for information.

A. K. Choudhary
Secretary

Memo No. 471/EB.

Patna, Dated 23.12.81

Copy forwarded to All General Manger-cum-Chief Engineers/All Chief Engineers/All Electrical Superintending Engineers for information.

A. K. Choudhary
Secretary

पत्र सं०-प०अ० (ब्यूरो) ३-५८०-१९८३

बिहार सरकार

वित्त (लोक उद्यम ब्यूरो) विभाग

पटना, दिनांक ८ जुलाई, १९८१

प्रेषक

श्री एच० के० दूबे,
सरकार के उप सचिव ।

सेवा में,

सभी उपक्रमों में पब्लिश निदेशक ।

विषय—सरकारी उपक्रमों क प्रोन्नति द्वारा भरे जानेवाले पदों पर अनुसूचित जाति/अनुसूचित जनजाति तथा सामान्य जाति हेतु कालावधि का निर्धारण ।

महोदय,

उपर्युक्त विषयक लोक उद्यम ब्यूरो के पत्रांक प० अ० (ब्यूरो)-३-५१/८०-२३४ दिनांक १३-२-१९८१ (प्रतिलिपि संलग्न) की ओर आपका ध्यान आकृष्ट करते हुए निदेशानुसार मुझे यह कहना है कि प्रारम्भिक पत्र में प्रोन्नति के लिए निर्धारित कालावधि के संबंध में पुनर्विचार किया गया है ।

२. विचारोपरान्त यह निर्णय लिया गया है कि सरकारी उपक्रमों में किसी भी कोटि के पद पर प्रोन्नति के लिए अनुसूचित जाति/अनुसूचित जन जाति के सदस्यों को उपर्युक्त पत्र में निर्धारित कालावधि में एक वर्ष की छूट रहेगी, यानि प्रोन्नति के लिए अनुसूचित जाति/अनुसूचित जन जाति के सदस्य भिन्न कोटि के पद एवं वेतनमान में २ वर्षों की सेवा पूरा करने पर ही प्रोन्नति के लिए हकदार हो जायेंगे ।

अतः अनुरोध है कि अनुसूचित जाति/अनुसूचित जनजाति के सदस्यों की प्रोन्नति क मामले में २ वर्षों की कालावधि ही निर्धारित माना जाय तथा तदनुसार कार्रवाई की जाय ।

विश्वासभाजन

ह०/एच० के० दूबे

सरकार के उप सचिव

वित्त (लोक उद्यम ब्यूरो) विभाग

ज्ञाप संख्या १९८३

पटना, दिनांक ८ जुलाई, १९८१

प्रतिलिपि मुख्य कार्यात्मिक पदाधिकारी, बिहार राज्य औद्योगिक विकास निगम, बन्दर बगीचा, पटना ८००००१ के पत्रांक १२०२ सा० दिनांक २६-६-८१ के प्रसंग में सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित ।

ह०/एच० के० दूबे

सरकार के उप सचिव

पत्र सं०-म० अ० (ब्यूरो) १३-५१/८६-२३४/वि०

बिहार सरकार

(वित्त लो० उ० ब्यूरो) विभाग

प्रेषक

पटना, दिनांक १३ फरवरी, १९८१

श्री एस० एन० दूबे,
निदेशक-सह-संयुक्त सचिव ।

सेवा में,

सभी उपक्रमों के प्रबन्ध निदेशक ।

विषय—सरकारी उपक्रमों में प्रोन्नति द्वारा भरे जानेवाले पदों पर अनुसूचित जाति/अनुसूचित जनजाति तथा सामान्य जाति हेतु कालावधि का निर्धारण ।

महोदय,

निदेशानुसार कार्मिक एवं प्रशासनिक सुधार विभाग (पूर्व में नियुक्ति विभाग) के पत्र संख्या ६२७७ दिनांक २६-५-१९७१ (प्रतिलिपि संलग्न) के प्रसंग में यह कहना है कि सरकारी सेवकों की भाँति सरकारी उपक्रमों में प्रोन्नति द्वारा भरे जानेवाले पदों पर अनुसूचित जाति/अनुसूचित जनजाति तथा सामान्य जाति के पदाधिकारियों/कर्मचारियों हेतु कालावधि निर्धारण का प्रश्न सरकार के विचाराधीन था ।

राज्य सरकार ने विचारोपरान्त यह निर्णय लिया है कि सरकारी उपक्रमों में किसी कोटि के पद पर प्रोन्नति के लिए उससे निम्नकोटि के पद एवं वेतनभत्ता में निम्न प्रकार के कालावधि निर्धारित की जाय ।

निम्नकोटि का वेतनमान जिससे प्रोन्नति देनी है	उच्चतर वेतनमान जिसमें प्रोन्नतिहोनी है	प्रोन्नति के लिए न्यूनतम कालावधि
४५५-८४०	५१०-११५५	३ वर्ष
५१०-११५५	६२०-१४१५	३ वर्ष
६२०-१४१५	१०६०-१२८०	३ वर्ष
१०६०-१५८०	१३४०-१८७०	३ वर्ष
१३४०-१८७०	१८७० से ऊपर के वेतनमान में	३ वर्ष

विश्वासभाजन

ह०/-एस० एन० दूबे,

१२-२-८१

निदेशक-सह-संयुक्त सचिव
वित्त (लोक उद्यम ब्यूरो) विभाग,
बिहार, पटना ।

BIHAR STATE ELECTRICITY BOARD, PATNA

(Department Of Personnel)

Standing Order No. XIII/M1-1013/81-633/EB.

Patna, Dated, the 28.6.82

In partial modification of Board's Standing Order No. 549 dated 21.3.77, it has been decided that the actual expenditure, incurred in the treatment in respect of T. B., Cancer, Paralysis, Leprosy, Serious Cardiac disease and serious injuries due to accident, shall be reimbursed even without hospitalisation.

2. Other conditions shall remain the same.
2. This order will come into force with immediate effect.

By order of the Bihar State electricity Board,

Shubhankar Jha
Secretary

Memo No. 487/EB.

Patna, Dated, the 28.6.82.

Copy forwarded to the Secretary to Chairman/Under Secretary (Tech.) to Chairman/Private Secretary to Chairman/Private Secretary to Member (Finance)/Private Secretary to Member (Distribution)/Private Secretary to Member (Generation)/Private Secretary to Member (Transmission)/Private Secretary to Secretary for information.

S. N. Sharma
Director of Personnel

Memo No. 487/EB.

Patna, Dated, the 28.6.82.

Copy forward to all General Manager-cum-Chief Engineers/All Chief Engineers/Finance Controller (G&T)/Finance Controller (Dist.)/All Joint Secretaries/All Director of Accounts/Director, Security/Director of Finance/Director of Internal Audit/Director Public Relations/All Elec. Superintending Engineers/Project Manager, Subernrekha Hydel Project Sikidari & Thermal Power Station Tenughat/All Dy. Director of Accounts/All Accounts Officers/All Elec. Executive Engineers/All Dy. Director of Personnel/All Under Secretaries/All Personnel Officers/All Administrative Officers/All Labour Welfare Officers for information.

S. N. Sharma
Director of Personnel

BIHAR STATE ELECTRICITY BOARD, PATNA**(Department of General Administration)**

Standing Order No. 634/EB.

Patna, dated, the 29.6.1982.

The Board, in its Standing Order No. 614 dated 3.11.79 delegated the powers to sanction Pension and Gratuity to the Members and the various Officers of the Board. No such delegation was, however, made with regard to commutation of pension. In absence of such delegation approval of the Board was being obtained in individual cases of commutation. This procedure resulted in delay of sanction of commutation of pension. Therefore, the Board, in its resolution No. 5275 and No. 5276 has decided that henceforth the Chairman of the Board will sanction commutation of pension to employees of the Board, according to rule.

By order of Bihar State Electricity Board.

S. Jha
Secretary

Memo No. 189/EB.

Patna, Dated, the 29.6.1982.

Copy forwarded to All General Manager-cum-Chief Engineer/All Financial Controllers/All Chief Engineers/All Elecl. Superintending Engineers/Director of Accounts/Director of Finance/Director of Internal Audit/Director of Revenue/Director of Personnel/Director of Accounts, Barauni Thermal Power Station/Patratu Thermal Power Station/All Joint Secretaries/All Dy. Director of Accounts/All Dy Director of personnel/All Under Secretaries/All Personnel Officers/All Administrative Officers for information and necessary action.

S. Jha
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA**(Department of General Administration)**

Standing Order No. IV/Mis.-400/82-635/EB.

Patna, Dated 9.7.82

In continuation of Board's Standing Order No. 617 dated 23.1.80 the benefit of Special pay and Conveyance allowance admissible to the Junior Electrical Engineers of G. T. O. Cadre posted in the Power Stations Under Rule 6 (c) and 7 (iv) of Bihar State Electricity Board is also extended to Junior Engineers (Civil) posted in Power Stations with effect from 23.1.1980.

Board's Standing Order N. 617 dated 23.1.80 stands modified to the above extent.

By order of the Bihar State Electricity Board.

Shubhankar Jha
Secretary

Memo No. 1014/EB.

Patna, Dated 9.7.82

Copy forwarded to Member (F)/Member (T)/Member (G)/Member (D)/Under Secretary (Tech) to Chairman/Financial Controller I & II, Bihar State Electricity Board, Patna for information.

Shubhankar Jha
Secretary

Memo No. 1014/EB.

Patna, Dated 9.7.82.

Copy forwarded to All General Manager-cum-Chief Engineers/All Project Managers/All Chief Engineers/Director of Internal Audit, Bihar State Electricity Board/Director of Accounts/Director of Finance/All Joint Secretaries/Accounts Officer (Estt.) Bihar State Electricity Board, Patna for information.

Shubhankar Jha
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of Legal Affairs)

Standing Order No. 636

Dated, the 30.9.82.

Instances have come to notice where amounts due to the Electricity Board on account of energy charges, or recovery of payments made to contractors/suppliers, have become time-barred on account of lapses on the part of local officers. Prompt and effective action should have been taken for filing the suits or certificate cases as required under the agreements and the matter should have been brought to the notice of the Department of Legal Affairs for further action.

2. There have been several Standing Orders and instructions in the past on this subject, for example—

- (i) Standing Order No. 40 dated 19th August, 1963.
- (ii) Standing Order No. 67 dated 16th January, 1964.
- (iii) Standing Order No. 262 dated 13th August, 1968.
- (iv) Standing Order No. 350 dated 22nd December, 1971.
- (v) Standing Order No. 435 dated 7th January, 1975.

Copies of these are enclosed for ready reference.

3. As you would see from the Standing Orders mentioned above, the Assistant Electrical Engineers and the Electrical Executive Engineers have already been delegated with the necessary powers to take prompt action and they are required to send periodical progress reports to the Board.

4. In the face of so many Standing Orders, it is not understood as to why dues are still becoming time-barred without proper action being taken by the local officers. The Board has expressed its anxiety over the lapses being shown in this matter and if there be any case of such a loss of income to the Board in future on account of the amount becoming time-barred, the officers responsible for it would be severely punished and the supervisory officers would also be suitably taken to task. This may kindly be impressed upon all officers, so that there is no occasion in future when any amount due to the Board would become time-barred.

Encl : Standing Orders.

N. Nagamani
Chairman

Memo No. 2212/E.B.

Dated, the 30.9.82.

Copy forwarded to Member (Finance)/Member (Distribution)/Under Secretary to Chairman/All General Manager-cum-Chief Engineer, Area Electricity Boards/Chief Engineer (Commercial) for information.

A. P. Sinha
Sr. Law Adviser-cum-Addl. Secretary

Memo No. 2212/EB.

Dated, the 30.9.82.

Copy forwarded to All Elec. Superintending Engineers Electric Supply Circles/All Elec. Executive Engineers, Elec. Supply divisions/All Revenue Officers/Accounts Officers, Electric Supply Circles/All Asstt. Electrical Engineers, Supply Sub divisions/All Asstt. Electrical Engineers (Revenue)/Law Officer, Board's Headquarters and Asstt. Law Officers Board's Headquarters/All Asstt. Law Officers, Board's Headquarters/Area Electricity Boards/Circles/Divisions for information and necessary action.

A. P. Sinha
Sr. Law Adviser-cum-Addl. Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. 637

Patna, the 14 Oct. 1982

Sub. : Constitution of Selection Committee at the headquarters of the Board to recommend the names for promotion of Accounts staff (Non-Gazetted).

In partial modification of Board's Standing order no. 531 dated 10.9.1976, the Board has decided to constitute the following Selection Committee and promotion committee in respect of Accounts Staff (Non-Gazetted).

Selection Committee for Departmental promotion

- | | | |
|--|---|------------------|
| 1. Financial Controller (Generation) | — | Chairman |
| 2. Financial Controller (Distribution & R. E.) | | |
| 3. Director of Accounts | — | Member Secretary |
| 4. Joint Secretary III incharge | — | Convenor. |
| 5. Superintending Engineer (Store) | | |

By order of the Bihar Electricity Board

S. Jha
Secretary

Memo No. 730

Patna, the 14 Oct. 1982

Copy forwarded to the Member (Finance)/Member (Distribution and R. E.)/Member (Transmission)/Member (Generation)/Private Secy. to the Chairman/Director of Personnel/Joint Secretary-I, II, III, IV and V/Director of Public Relations/Director of Security/Senior Law Advisor/All under Secretaries/All Dy. Director of Personnels/All Administrative Officers for information.

J. B. Srivastava
Jt. Secretary

Memo No. 730

Patna, the 14 Oct 1982

Copy forwarded to the All General Manager Cum Chief Engineers/All Chief Engineers/Technical Secretary to the Chairman/Controller of Stores/Director of Stores and Purchase/All Electrical Superintending Engineers/Financial Controller (G)/Financial Controller (E. & R. E.)/Director of Finance/Director of Accounts for information.

J. B. Srivastava
Joint Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department Of General Administration)

Standing Order No. Pen/Misc. 704/79-638/EB

Patna, dated the 23/10/82

Sub. : Payment of Pension/Family Pension through Bank.

In order to liberalise and simplify the disbursement Procedure, the Govt. of India introduced a Scheme for payment of pension through public sector Banks, the same analogy the Govt. of Bihar also introduced in July, 1977 its own Scheme for payment of pension through Public Sector Banks. In pursuance of its Resolution No. 5341 the Bihar State Electricity Board has also decided to addop the pension payment scheme on the pattern of the State Govt. as formulated in the enclosed scheme proforma. It was also been decided that as in the case of Govt. pensioners, pension for the retired employees of the Bihar State Electricity Board shall be disbursable through any scheduled Nationalised Bank.

By order of the Bihar State Electricity Board.

S. Jha
Secretary

Memo No. Pen/Misc-704/79-343

Patna, dated, the 23/10/82

Copy with a copy of the Scheme forwarded to the Members (Finance)/(Generation)/(Distribution)/(Transmission)/Under Secretary (Tech) to Chairman/Private Secy. to Chairman for information.

Enclo.-As above.

S. Jha
Secretary

Memo No. Pen/Misc-704/79-343

Patna, dated, the 23/10/82

Copy with a copy of the Scheme forwarded to All General-Manager-cum-Chief Engineers/ All Chief Engineers/All Project Managers/Financial Controllers/All Directors/All Superintending Engineers/All Joint Secretaries/All Under Secretaries/Dy. Director of Accounts (Sectt)/Accounts Officer (Estt.) for information.

Enclo : As above.

S. Jha
Secretary

**SCHEME FOR PAYMENT OF PENSIONS TO PENSIONERS OF BIHAR
STATE ELECTRICITY BOARD BY PUBLIC SECTOR BANKS**

A Scheme for the payment of Pensions to Bihar State Electricity Board Pensioners through the Public Sector Banks is being introduced from June, 1983. Initially the Public Sector Bank selected for this State's Central Bank of India payment through other Public Sector Banks will be arranged as selected by the Member (Finance) Bihar State Electricity Board.

2. Existing pensioners of the Board who are drawing their pensions from the Board's Disbursement Officers will be given an option to have them transferred for payment by any branch of the Public Sector Banks selected for the State.

Future Pensioners of the Board will also be given the choice to draw their pension from any branch of the authorised Public Sector Bank in the State.

3. Pension payment will be automatic, no bill will be required to be submitted. The amount of monthly pension will be ordered by the paying branch, selected by the pensioner, to his individual Savings/Current account at the commencement of the following month. Every pensioner availing of this facility will open Savings/Current account in his name unless he is already having one.

In case the pensioner has already an account and authorised a power of attorney holder to operate on it as his/her agent he/she will have to open a new account in his/her sole name or revoke the mandate in favour of the attorney before the pension is credited to such an account.

Pensions will not be paid in cash or through a 'Joint' or an 'eights or survivor account.'

4. The procedure to be followed for the various stages of the transfer of pension payment work to P. S. Bs. and the accounting of pension payments is outlined in the following paragraphs.

Initial Action

5. The initial action detailed below for the implementation of the Scheme should be taken promptly.

5.1 Public Sector Banks—The Public Sector Bank, the name of which is mentioned in para-1, has already nominated its link branches and has sent the addresses thereof.

The selected P. S. B. will have to indemnify the Bihar State Electricity Board against any wrong payment or over payment which may be made to the pensioner by executing an indemnity bond in the form prescribed in Annexure-(VI).

5.2 Disbursing Officer—All Disbursing Officers of the Board will take immediate action for renewal of the disbursers half of the pension payment orders (P. P. Os) of Board's Pensioners under their payment, where ever such P. P. Os. are torn or mutilated. This work ought to be completed by 31st May, 1982.

On receipt of information regarding link branch and other branches of P, S Bs referred to in paragraph 5.1 above the concerned Disbursing Officer will send by 31st May, 1982, a copy of the special seal of the Disbursing Officer together with his specimen signature (counter signed by Secretary, Bihar State Electricity Board, Patna) to the Manager/Agent of the link branch of each Public Sector Bank, by name under registered cover.

5.3 Pensioner—Existing Pensioners of the Board who are desirous of drawing their Pension from a Public Sector Bank Branch will apply, to the Disbursing Officer from whom they are receiving Pension, on or after 1st June, 1987 in the form at Annexure-1 in duplicate.

The pensioners may in their own interest, draw pension for May, 1982 and apply for transfer thereafter.

Application received upto 15th of a month will be process for payment of the Pensions to that month (Payable on the 1st proximo) at the selected branches of the Public Sector Banks. In the case of applications received after 15th of a month payment of pension pertaining to that month at the selected P. S. B. branch may be delayed by a few days because of time lag in transit of P. P. Os.

Future pensioners will indicate their option in the application for pension.

6. The preparatory work indicated in paragraph-7 and 8 below should be completed by 31st May, 1982 by Disbursing Officers and by 31st May, 1982 by P. S. Bs so as to facilitate commencement of pension payments for the month of June, '82 onwards (2nd payment of undrawn arrears, if any) by Public Sector Banks for 1st June '82.

Transfer of P. P. Os. To Link Branch

7.1 The option applications (original copy) of the pensioners received by the Disbursing Officer shall be sent by him under his special seal and together with the disbursing officer's half of the P. P. O., to the nominated link branch of the P. S. B. under intimated to the Director of Accounts, the documents will be sent to the link branch through a messenger or under registered cover. Simultaneously, the pensioner will be advised to approach the P. S. B. branch specified in his application for receiving future pension payments.

7.2 While forwarding the above documents to the link branch the month upto which pension was paid by the disbursing officers and the month from which pension payment is to be arranged by the P. S. B. branch will be clearly indicated. Applications received by the Disbursing Officer upto the 15th of a month should be forwarded by him to the link branch of the concerned P. S. B. latest by the 25th of that month to facilitate commencement of pension payment by the P. S. B. paying branch on the 1st of the next month.

7.3 In respect of new pensioners, the Director of Accounts while is suring the P. P. O. to the Disbursing Officer, will mention on the P. P. O. itself the particular branch of the P. S. B. from which the pensioner has opted to draw the pension. In these cases the Disbursing Officer will forward both the halves of the P. P. O. to the link branch of that P. S. B.

7.4 Each Disbursing Officer will maintain a record of all P. P. Os. transferred by it to the link branch of the P. S. B. for such transfer. The duplicate of pensioner's option applications will be retained in the Disbursement Office.

Transmission of P. P. Os. by Link Branch to Paying Branch of P. S. B.

8. The P. S. B. will maintain at the nominated link branch a register in the form prescribed in Annexure-II to serve as an index of the pension payments authorised to be made by the P. S. B. in the district.

8.1 On receipt of documents from the Disbursing Officer as indicated in paragraph-7.1 to 7.3 above, the link branch will verify the special seal and the specimen signature of the Disbursing Officer received under paragraph-5.2 and on record with the link branch.

8.2 The documents received from the Disbursing Officer viz., the disbursees half/both the halves of the P.P.S. and the original option application of the pensioner will thereafter be immediately forwarded by the link branch to the particular branch specified by the pensioner, hereafter referred to as the paying branch

Function of Paying Branch

9. On receipt of documents from the link branch as indicated above, and before commencing payment of Pension, the paying branch will,

- (i) Advise the pensioner to appear at the branch for his identification.
- (ii) Obtain an undertaking from the Pensioner, which need not be on stamp paper, that excess payment credited to his account due to delay in receipt of any material information or by bonafide error, can be recovered by the bank and,
- (iii) Obtain in the case of a new pensioner, specimen signature or thumb impression, as the case may be, in the space provided for the purpose in the disburser's portion of the P.R.O. and handover pensioner's portion of the P.P.O to him/her.
- (iv) The pensioner's portion of the P.P.O. will remain with the pensioner. The paying branches will record pension payments only on the disburser's portion of the P.P.O. and in the prescribed register maintained by them. In other words disbursement pages in the pensioner's portion of the P.P.O. will not be put to any use in the case of pensions in payment at P.S.O. except (i) where the pensioner requests, the paying branch for recording thereon the period upto which pension has been paid and (ii) where a pension is sought to be transferred from one place to another.

9.1. The process of identification has been laid down in rule 375 of the Bihar Treasury Code, Vol. 1. This comprises checking of the signature of the pensioner with the available disburser's half of the P.P.O. and resemble with the pensioner's photograph, when one is pasted on the said half of the P.P.O. In the case of a new pensioner the pensioner has also to place his personal copy of the letter of the Director of Accounts forwarding the P.P.O. and give his signature on the disburser's half of the P.P.O. In case the photograph is not available on the disburser's half, the paying branch will in due course obtain new photograph from the pensioner (which can be pasted by any Officer of the R.B.I. or P.S.B.) and complete the disburser's portion.

9.2. Such personal identification of the pensioner will be only for the first payment of pension at the paying branch.

9.3. No bill will be required to be submitted by the pensioner for drawing pension at the paying branch. The pension will be paid by the paying branch, after reduction of tax vide paragraph-9.4 below by credit to the Savings/Current account of the pensioner with the paying branch. The account of a pensioner to which his/her pension is credited will not be allowed to be operated upon by another person by virtue of power of attorney executed in his/her favour pension will not be paid in cash or through a 'Joint' or 'another or survivor' account. The paying branch will credit the pensioner's account for the net amount of the pension payable for a month on the first working day. If the pension payment could not be credited on the first working day, it must be ensured that it is credited as soon there after as possible and in any case not later than the 7th of the month following the month for which pension is due.

9.4 The paying branch will be responsible for deduction income tax at source from the pension payments in accordance with the rates prescribed from time to time. Where such deductions are made, the paying branch will issue to pensioner in April each year, a certificate of tax deducted, in the form prescribed in the Income tax Rules.

9.5 The paying branch will maintain a detailed record of pension payments made by it from time to time in the form prescribed in Annexure-III. Every payment will be entered on disburser's halves of the P.P.O. and authenticated by the authorised officer of the paying branch.

9.6 The scrolls will be prepared by the paying branch in quadruplicate in the form prescribed in Annexure-III except where paying and link branch is the same. In the latter cases, only three copies would be prepared. The paying branch will send advice of pension payments to its link branch by the 10th of each month, the certificate of payment being recorded on the advice itself. One copy of the scroll will be retained by the paying branch for its own record and one copy of the scroll along with the certificates to be submitted by the pensioners under paragraph-14 below and the supporting documents and a duly stamped receipt acknowledging receipt of the amount from B.S.E.B. on behalf of the pensioners. Disbursing Officer, referred to in para 7.1 to 7.3 the third copy of the scroll will be sent by the paying branch to the Electrical Executive Engineer of the Division on whose behalf the Revenue Deposit Account of the B.S.E.B. Revenue collection account is kept by the branch.

10. The paying branch will debit the B.S.E.B. Revenue collection Account kept by it with the amount or amounts of pension payments made as above to the Board's pensioners.

Reimbursement To S.B. And Subsequent Action

11. On receipt of the scroll etc. from the P.S.B. paying branch the Disbursing Officer shall check the scroll to ensure that it is complete in all respects and is accompanied by the relevant certificates in respect of each payment included therein. The Electrical Executive Engineer of the Division also will verify each debit in the B.S.E.B. Revenue collection Account with the corresponding payment of pension shown in the scroll. Any discrepancy will be taken up promptly with the paying branch (under intimation to the link branch) for proper settlements.

12. The Disbursing officer will check the correctness of the totals and thereafter incorporate the transactions in his accounts to be submitted to the Circle or the Apex Board as the case may be.

12.1. The Disbursing Officer will be responsible for accounting of gross pensions and deductions towards income-tax while rendering the accounts to the Circle or the Apex Board as the case may be.

13. On receipt of the accounts, the director of accounts will adjust the transactions in the usual manner.

Certificate to be Furnished by the Pensioners

14. Life Certificate the pensioner would be required to furnish a life certificate once a year in the month of November in the form prescribed in Annexure-IV(1). Officers of the Reserve Bank of India and of the Public Sector Banks are authorised to give life certificate for this purpose.

14.1. Non-employment Certificate—The pensioner will not be required to furnish a certificate of non-employment/particulars of re-employment under the Central or a State Govt., or under of Govt Undertaking or Corporation or under an autonomous body or a local Fund.

14.2. Non-marriage/Re-marriage Certificate—In case of Widow recipients of family pensions, the certificate or re-marriage/prescribed in Annexure-IV(II) will not be necessary. An undertaking will be obtained from the widow that she will report such an event to the pension disbursing office promptly.

In case of other recipients of family pension (a widower or an un-married daughter) the certificates of re-marriage/non-marriage in the form prescribed in Annexure-IV(II) is required to be furnished by the recipients once every six months (in May and November).

Transfers of Pensions

15. Applications for transfer of pensions may fall under any of the following categories—

- (i) transfer from one paying branch to another of the same P. S. B. at the same station or in the same district; or
- (ii) transfer from one place to another in different district.

Requests falling under category, (i) above may be entertained by the P. S. B. itself. The paying branch will indicate on the disburse portion of the P. P. O. the month upto which the payment has been made and will thereafter return the disburers portion of P. P. O. to the link branch. On receipt, the link branch will make necessary entries in the register maintained by it in the form in Annexure-II and forward the P. P. O. (disburers portion) to the other paying branch for making future pension payments, under intimation to the disbursing officer for future pension payments.

In a case falling under (ii) above, the paying branch will return through its link branch, both the halves of the P. P. O. to the Disbursing Officer indicating the month upto which the pension payment has been made. On receipt, the Disbursing Officer will take necessary action for payment of the pension at a branch of a P. S. B. or the Board's Disbursement office as per pensioner's request in terms of these orders or rule 343 of Bihar Treasury Code as the case may be.

15.1 To avoid the risk of over payment at the time of transfer, the following certificate may be recorded on the P. P. O. by the paying branch of the P. S. B. certified that payment of pension upto the month of has been made and that this P. P. O. consists of confirmation sheets for recording disbursement.

15.2. Except as provided for above, the transfer of a pension one payment point to another will not ordinarily be permitted.

Relief to Pensioners

16. Whenever relief/adhoc relief to pensioners is sanctioned by the B. S. E. B., the Director of Accounts will issue a general author to the Disbursing Officers for arranging payment. On receipt of such instructions, the Disbursing Officer will recall the P. P. O. from the P. S. Bs. in a phased manner and on their receipt endorsed on the P. P. O. the revised admissble amount

of temporary increase and the date from which the increase is payable and return them to the paying branches of the P. S. Bs., through their link branches. The Paying branch will make payment on the revised basis only on receipt of specific authorisation in this regard from the Disbursing Officer.

Commutation of Pensions

17. In the case of commutation of a pension, in payment through P. S. B. being sanctioned the following procedure will be followed for its payment and amendment of the P. P. O.

17.1. On receipt of communication from the Director of Account sanctioning commutation and indicating the revised rate of pension payable after commutation, the Disbursing Officer will forward it under his seal to the paying branch through the link branch of the P. S. B. for the arrangement of payment on receipt of authority, the paying branch will—

- (i) arrange immediately payment of the commuted portion of the pension and indicate in the related payment scroll against this item of payment the letter of authority of the Director of Accounts.
- (ii) enter the date of commutation payment and date from which the reduced pension is payable (as indicated in commutation sanction) in the pensioner's portion of the P. P. O. at the earliest opportunity,
- (iii) commence payment of reduced pension and simultaneously arrange recovery of excess payment made, if any, to the pension, and
- (iv) advise the Disbursing Officer through the link branch the date on which payment of commuted portion of pension was made and the date from which payment of reduced pension has commenced.

The link branch will also make appropriate entries in its records on the basis of such intimation.

Arrears of Pension on Death of Pensioners

18. Pension can be drawn for the day of the pensioner's deaths. On death of a pensioner, the paying branch will receive death certificate of the pensioner, and work out any arrears due to the deceased or over payments, if any, made to him. It will immediately take action to recover the over payments from the deceased's account for which P. S. Bs. would have obtained an undertaking from the pensioner as provided in paragraph 9(ii) above. For payment of any arrears to the heir of the deceased pensioner, that P. S. B. will seek instructions of the Director of Accounts through the Disbursing Officer.

Family Pension

19. The P. P. Os. issued by the Director of Accounts indicate the entitlement in respect of family pension to the Widow/Husband consequent on the death of the pensioner. The Disbursing Officers are authorised to commence payment of family pension on receipt of death certificate of the pensioner and the application for grant of family pension to her/him in the form prescribed in Annexure-V. A separate P. P. O. is not issued for this purpose by the Director of Accounts.

19.1 In case of pensioners drawing their pension through P. S. Bs. payment of family pension at the rate indicated in the P. P. O. may be commenced by paying branch on receipt of death certificate and application for family pension in Form prescribed in Annexure-V along with the pensioner's portion of the P. P. O. The paying branch will enter the date of death of the pensioners in the disburser's portion of the P. P. O. and also make entries in the pensioner's portion and in the register in form at Annexure-IV.

Payment of family pension will be made by credit to savings/current accounts of the recipient (not a 'joint' or either or survivor Accounts) which may be opened if the recipient does not already have one. Additionally, an undertaking similar to the one referred to in paragraph-9 (ii) will be obtained by the paying branch from the recipient before the family pension is paid.

The paying branch will also advise the Disbursing Officer through the link branch, the date of the pensioner's death and commencement of payment of family pension for keeping record under intimation to the Director of Finance and the Director of Accounts.

19.2 As earlier mentioned in paragraph 14.2. the paying branch will be responsible for obtaining certificate of marriage/non-marriage from the recipient.

Cessation of Pension

20 When pension ceases to be payable to pensioner/recipient of family pension on death etc., the paying branch will make necessary entries in the P. P. O. and its records and return it to the Disbursing Officers in the link branch. The latter will likewise amend its record.

21. If all the cases for entering monthly payments in the disburser's portion of P. P. O. get full used up, the paying branch may add extra sheet with similar column for noting further payments. A suitable entry will be made by the paying branch on the P. P. O. (disburser's portion) whenever a continuation sheet is added specifying the number of pages available on the sheet.

22. The accounts, records and registers maintained in the branch of the P. P. Bs. making pension payments and also in the link branch shall be open to audit by the B. S. E. B. or any person appointed by it in this behalf.

23. With the introduction of this new Scheme, the present restricted facility for collecting pensions through the banks on the presentation of bills to the Disbursing Officers will become unnecessary and will be withdrawn in stages.

ANNEXURE-I

APPLICATION FOR DRAWAL OF PENSION THROUGH PUBLIC SECTOR BANKS

(To be submitted in Duplicates)

To,

The Accounts Officer/Elecl. Executive Engineer,
(PLACE).

Sir,

I opt to draw my pension through Public Sector Bank and give below necessary particulars to enable you to make arrangements in this regard.—

1. Particulars of Pensioner

- (a) Name
- (b) P. P. O. No.
- (c) Present Address

2. Particulars of authorised P. S. B.

- (a) Name
- (b) Branch where payment desired.

3. Pensioner's S. B./Current Account No. at the Branch to which pension is to be credited.

Yours faithfully,

Place,

Date

(Pensioner)

(Not 'Joint' either or 'survivor' account).

Pensioner's Specimen Signature

ANNEXURE-II

Index register of pension payment authorised through Branches of the Public Sector Bank.

Name of the Pensioner	Number of the pension payment order (P.P.O.)	Monthly amount of pension (basic pension and relief to be shown separately)	Branch at which the payment is to be made	Date from which pension payment will commence	Remarks
1.	2.	3.	4.	5.	6.
1.					
2.					
3.					

Note :—Each entry should be attested by the nominated officer of the link branch of the public Sector Bank.
(Additional entries may be provided under instruction from the Director of Accounts.)

ANNEXURE-III

REGISTER OF PAYMENT OF PENSIONS

Name of the Pensioner	Number of the pension payment order (P. F. O.)	Period for which the pension is paid	Amount of the pension (basic pension and relief to be shown separately)	Recovery of overpayment if any	Income tax deduction	Net amount paid	Allocation of per- sion as indicated in the P. P. O.	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.
1.								
2.								
3.								

Note :—Each entry should be attested by the nominated officer of the branch at which the payment is made.
(Additional entries may be provided under instructions from the Director of Accounts.)

ANNEXURE-IV

CERTIFICATE TO BE ATTESTED BY PENSIONER

See Paragraph II-14

1. Life Certificate

Certified that I have seen the pensioner..... (name of the Pensioner)

.....holder of pension payment order and that he is alive on this date. No.....

Place : Name..... Designation of authorised officer..... Date Seal.....

II. CERTIFICATE OF REMARRIAGE/NON MARRIAGE

(A) I hereby declare that I have not been re-married and I undertake to report such an event promptly to the Bank.

Date..... Signature..... Widow of the Late..... P.P.O.No.....

(B) I hereby declare that I am not married, and that I have not been married during the past half year.

Signature..... Widower/Daughter of the late.....

I certify to the best of my knowledge and belief that the above declaration is correct.

Signature of the responsible Officer or a well-known person.

Place : Name..... Date Designation.....

ANNEXURE-V
FORM OF APPLICATION
(Family Pension Scheme 1964)

Application for a family pension for the family of late Shri/Smt.

.....Designation
in the Office/Department.....

1. Name of the applicant.
2. Relationship to the deceased Board servant/Pensioner.
3. Date of retirement, if the deceased was a pensioner.
4. Date of death of the Board servant/pensioner.
5. Name and ages of surviving kindred of the deceased.

Date of birth
(by christian era)

Name

Widow/Widower

Sons.....

Un married daughter.

6. Name of Disbursement Officer at which payment is desired.
7. Signature or left hand thumb impression (In the case of those who are not literate enough to sign their name.)
8. Descriptive roll of Widow/Widower/Guardian of the minor children of late.....
 - (i) Date of birth by (by Christian era)
 - (ii) Height
 - (iii) Personal marks, if any, on hand or face.
 - (iv) Left hand thumb and finger impressions.

Small finger

Ring finger

Middle finger

Index finger

Thumb

9. Full address of the applicant.

Attested by	Witness :
(1)	(1)
(2)	(2)

Note—The descriptive roll (column 8) and signature or left hand thumb and finger impressions accompanying application for family pension should be in duplicate (in two separate sheets) and attested by two gazetted officers or persons of respectability in the town, village or pargana in which the applicant resides.

FOR USE IN DISBURSEMENT OFFICER

Forwarded to the Manager/Agent.....

(link Branch of P.S.B.). The disburser's half/both halves of P P O

of Shri/Smt/Km.....

..... bearing no.....

..... is (are) sent herewith.

The pensioner has been paid pension for the period upto the month of.....

Pension due-from the month of..... is to be arranged by the Bank.

Station.

Disbursing Officer

Date.

(with his seal)

ANNEXURE-VI

FORM OF INDEMNITY BOND

In consideration of our being permitted to disburse the pension to the Bihar State Electricity Board pensioners, and the amount so disbursed being reimbursable by the Bihar State Electricity Board from their funds held by us, we hereby engage to refund to the Bihar State Electricity Board on demand any wrong payment or over-payment which may be made by us to the pensioners and reimbursed by the Bihar State Electricity Board.

Agent

For and on behalf of

.....
Name of the Bank with seal

Signed and delivered in the presence of.....

1.

2.

BIHAR STATE ELECTRICITY BOARD, PATNA

(Department of General Administration)

Standing Order No. Misc/Pen-506/82-639/EB.

Patna, dated, the 5.11.82

In partial modification of Board's Standing Order No. 614 dated 3.11.79. the Power to sanction family pension/pension and gratuity is delegated as here under—

Sl. No.	Rule	Nature of Power	Authority to whom delegation is made
1.	201 (i) (a)	Sanction of pension/gratuity	Member (Distribution) In respect of Technical Officers working in Supply & Distribution side.
2.	201 (i) (a)	do	Member (Transmission) In respect of Technical Officers working in Transmission side & Tele- communication.
3.	201 (i) (a)	do	Member (Generation) In respect of Technical Officers working in Generation side.
4.	201 (i) (b)	do	Chief Engineer (S. & D.) In respect of Technical Employees (non-gazetted) other than Civil Wing.
5.	201 (i) (b)	do	Chief Engineer (Civil) In respect of employees of Civil Wing (non-gazetted).

Consequent upon change in designation of Member (Accounts) as Member (Finance), pension and gratuity in respect of Officers of Accounts wing will now be sanctioned with the approval of Member (Finance).

By order of the Bihar State Electricity Board

S. Jha
Secretary

Memo No. Misc/Pen-506/82-350

Patna, dated, the 5.11.82

Copy forwarded to the Member (Finance)/Member (Trans.)/Member (Distribution)/Member (Generation)/Tech. Under Secretary to Chairman for information and necessary action.

Jamuna Prasad
Jt. Secretary

Memo No. Misc/Pen-506/82-350

Patna, dated, the 5.11.82

Copy forwarded to All General Manager-cum-Chief Engineers/Financial Controllers-I & II/All Chief Engineers/All Director of Accounts/All Elec. Superintending Engineers/All Joint Secretaries/Director of Personnel/Director of Public Relations/All Dy. Director of personnels/ All Dy. Director of Accounts/All Accounts Officers/All Executive Engineers for information and necessary action.

Jamuna Prasad
Joint Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

(Department of General Administration)

Standing Order No. I/Misc-9105/82-640/EB.

Patna, dated 12-4-83.

It has been observed that in almost all the purchase orders Contracts/agreements/signed by or on behalf of the Board a clause for arbitration is inserted to settle all disputes, claims counter-claims for or against the Board which arises out of the aforesaid agreements/contracts/orders between the Board and the other party through the process of Arbitration. The insertion of the Arbitration clause in the aforesaid agreements/contracts/purchaser orders have been found that the Arbitration clause leads to the various complications and prolonging the matter resulting into non-settlement of the issues for pretty long time arising out of the aforesaid contract/agreements/purchase orders.

2. It has been decided, therefore that henceforth in all the future agreements, contracts and purchaser orders no arbitration clause in any manner should be inserted, unless it is required by IDA contract/agreements/orders to insert the arbitration clause

3. Instead of arbitration clause the following clause must be invariably be inserted in all future agreements or contracts/purchase orders—

Jurisdiction of the Court

“The Civil Courts of Patna shall alone have exclusive jurisdiction to decide any differences/disputes/claims for and against the Bihar State Electricity Boards of the contractors/suppliers arising out of in respect of the above said contract or agreement or purchase order.”

4. It should be strictly followed henceforth.

By Order of the Bihar State Electricity Board.

B. Ram
Secretary

Memo No. 59/EB.

Patna, Dated, the 12-4-83.

Copy forwarded to the Member (Finance)/Member (Gen)/Member (Distribution)/Member (Transmission)/Under Secretary (tech) to Chairman for information.

B. Ram
Secretary

Memo No. 59/EB.

Patna, Dated, the 12-4-83.

Copy forwarded to all the General Manager-cum-Chief Engineers/All Chief Engineers/All Project Managers/Financial Controllers/All Superintending Engineers/All Joint Secretaries/All Directors/Sr. Law Adviser/Cardex Cell for information and necessary action.

Jamuna Prasad
Joint Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. XIII/MI-1024/80-125/EB.

Dated, Patna, the 7th. May 1983

In paragraph 3 of the Board's Standing Order No. 515 dated 7-5-76 it was decided that double benefit of pay fixation, that is, once at the time of removal of stagnation (Selection Grade) and again on promotion, by adding 12% shall not be allowed.

2. After careful consideration of the issue, it has now been decided to give advantage of adding 12% to the maximum of Rs. 150/- in fixation of pay on promotion also if the scale of pay of the post to which promotion is given is higher than the scale of pay of the post given earlier by way of removal of stagnation.

3. However, this benefit shall not be admissible to such categories of workmen where scale of pay of upgraded post and that of the post to which promotion is made is, identical.

4. In case of those workmen who are in receipt of advance increments for passing the departmental examination for promotion to next higher post, the advance increments shall not be taken into account for fixation of pay on promotion to next higher scale of pay and at the same time it will discontinue automatically after promotion.

By Order of the Bihar State Electricity Board,

B. Ram
Secretary

Memo No. 125/EB.

Dated, Patna, the 7th. May 1983

Copy forwarded to the Secretary to Chairman/Under Secretary (Tech.) to Chairman/~~Private Secretary to Chairman/Private Secretary to member (Finance)/Private Secretary to member (Distribution)/Private Secretary to member (Generation)/Private Secretary to Member (Trans.)~~/Private Secretary to Secretary, Bihar State Electricity Board, Patna, for information.

S. N. Sharma
Director of Personnel

Memo No. 125/EB.

Dated, Patna, the 7th. May 1983

Copy forwarded to General Manager-cum-Chief Engineer, Patratu Thermal Power Station, Distt. Hazaribagh/Barauni Thermal Power Station, Distt. Munger/All General Manager-cum-Chief Engineers/All Chief Engineers/Financial Controller, Bihar State Electricity Board, Patna/All Joint Secretaries, Bihar State Electricity Board, Patna/All Director of Accounts/Director of Security, Bihar State Electricity Board, Patna/Director of Finance, Bihar State Electricity Board, Patna/Director of Internal Audit, Bihar Electricity Board, Patna/Director of Public Relations, Bihar State Electricity Board, Patna/All Elecl. Superintending Engineers/Project Manager, Subernrekha Hydel Project, Sikidiri/Project Manager, Thermal Power Station, Tenughat/All Dy. Director of Accounts/All Accounts Officers/All Elecl. Executive Engineers/All Dy. Director of Personnel/All Under Secretaries, Bihar State Electricity Board, Patna/All Personnel Officers/All Administrative Officers/All Labour Welfare Officers, for information.

S. N. Sharma
Director of Personnel

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of General Administration)

Standing Order No. Pen/Accts-205/83-641/EB.

Patna, dated, the 24-6-83.

It has been noticed that some of the employees of the Board who/are/have been sanctioned interest bearing loans/advances (House building, Marriage, Motor Car, Motor Cycle etc.) die or retire without repaying in full the principal amount of advances and interest accrued thereon. The practice invogue in such cases is that the balance of advances plus interest therein is realised in full from the gratuity. If the amount of gratuity is not enough to redeem the outstanding balance the rest amount is realised from family pension in suitable instalments after obtaining a consent from the widow or from the next legal heir of the deceased. In case no consent is received, the realisation of the loan poses a serious problem before the Board. Since it takes considerable time to sort out the problem, the amount of interest in the meantime goes on increasing until the claim of the widow or the next claimant is finally settled. This causes a lot of hardship to the beneficiary.

On careful consideration of the matter, it has been decided that in such cases of hardship the amount of interest on the loans advanced to the deceased will cease to accrue on the date of death of an employee and the principal amount with interest till the date of death will be adjusted against the gratuity. Interest will be calculated/charged only on the remaining balance after adjustment and the balance amount with interest will be realised from the family pension in convenient instalments on obtaining a consent from the beneficiary of the deceased or through legal action or as the case may be.

By the order of Bihar State Electricity Board

B. Ram
Secretary

Memo No. Pen/Accts-205/83-245

Patna, dated, the 24-6-83.

Copy forwarded to the Member (Finance)/Member (Distribution)/Member (Generation)/Member (Transmission)/Under Secretary (Tech.) to Chairman/Private Secretary to Chairman for information.

B. Ram
Secretary

Memo No. Pen/Accts-205/83-245

Patna, dated, the 24-6-83.

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/Financial Controllers/All Superintending Engineers/All Joint Secretaries/All Directors/Sr. Law Advisor/All Under Secretaries/All Dy. Director of Personnels/All Director of Accounts/All Executive Engineers/Accounts Officer (Estt.)/All Administrative Officers/Pension Section (5 copies) for information.

B. Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

(Department of General Administration)

Standing Order No. L/Sc-101/82-642/EB.

Patna, Dated, the 29.7.83

Consequent upon the formation of the Bihar State Electricity Board with effect from 1.4.1958, the Bihar Service Code and the Discipline and Appeal Rules of the State Government were adopted by the Board vide Standing Order No. 2 dated 10.4.1958, which was subsequently notified as a Regulation under section 79(c) of the Electricity (Supply) Act, 1948 vide Notification No. 3919 dated 12.12.1963.

2. The relevant Rules 96, 99 and 100 of the Bihar Service Code are only relevant to suspension. The Bihar Service Code is silent with regard to suspension on the ground of contemplated departmental proceedings. The Government servants Civil Services Rules also did not contemplate suspension in the given circumstances till the year 1973. The provision for suspension in the given circumstances was made by inserting Rule 49(a) in the Civil Services (Classification Control and Appeal) Rules, 1930 for the first time in the year 1973. As stated above, the Bihar State Electricity Board adopted the Bihar Service Code and other allied rules as early as in the year 1958 when the amended aforesaid provision itself was not in existence as it was incorporated by the amendment done in the year 1973. The said amended provision was not adopted by the Board. At the same time, the adoption of the Bihar Service Code as done by the Board in the year 1958 also did not stipulate to have all subsequent modifications/ amendments made, if any, as deemed to have been automatically adopted by the Board. Nor is such generalised adoption legally permissible. Besides, the Supreme Court, in the ruling as reported in the A.I.R. 1967 has also observed that such mutatis-mutandis adoption of rules at a particular time does not amount to adoption of all future amendments.

4. Position being so the adoption of rule 49(a) by the Board is accordingly essential. The matter was considered and an agenda note was placed before the Board in its meeting held on the 22nd, July, 1983 which was approved by the Board vide its Resolution No. 5476. In pursuance of the said resolution of the Board, rule 49(a) of the Civil Services (Classification Control and Appeal) Rule, 1930 is adopted with immediate effect, in the following forms.

- (1) The appointing authority or any authority to which it is subordinate or the Chairman of the Board, by general or special order, may place a Board's servant under suspension :
 - (a) Where a disciplinary proceeding against him is contemplated or is pending or
 - (b) Where a case against him in respect of any criminal offence is under investigation, enquiry or trial.
- (2) Board's servant shall be deemed to have been placed under suspension by an order of appointing authority :
 - (a) With effect from the date of his detention, if he is detained in custody, whether on a criminal charge or otherwise.
 - (b) With effect from the date of his conviction, if in the event of a conviction for an offence, he is sentenced to a term of imprisonment exceeding forty eight hours and is not forthwith dismissed or removed or compulsorily retired consequent to such conviction.

Explanation—The period of forty eight hours referred to in clause (b) of this Sub-rule shall be computed from the commencement of the imprisonment after the conviction and for this purpose intermittent periods of imprisonment if any, shall be taken into account.

(3) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a Board's servant under suspension is set aside in appeal or on review under these rules and the case is remitted for further inquiry or action or with any other directions, the order of his suspension shall be deemed to have continued in force on and from the date of the original order of dismissal, removal or compulsory retirement and shall remain in force until further orders.

(4) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon a Board's servant is set aside or declared or rendered void in consequence of or by a decision of a Court of law and the disciplinary authority on a consideration of the circumstances of the case, decides to hold a further enquiry against him on the allegations on which the penalty of dismissal, removal or compulsory retirement was originally imposed, the Board's servant shall be deemed to have been placed under suspension by the Appointing Authority from the date of the original order of dismissal, removal or compulsory retirement and shall continue to remain under suspension until further orders.

(5) (a) An order of suspension made or deemed to have been made under this rule shall continue to remain in force until it is modified or revoked by the authority competent to do so.

(b) Where a Board's servant is suspended or is deemed to have been suspended (whether in connection with any disciplinary proceeding or otherwise), and any other disciplinary proceeding is commenced against him during the continuance of that suspension, the authority competent to place him under suspension may for reasons to be recorded by him in writing, direct that the Board's servant shall continue to be under suspension until the termination of all or any of such proceedings.

(c) An order of suspension made or deemed to have been made under this rule may at any time be modified or revoked by the authority which made or is deemed to have made the order or by any authority to which that authority is subordinate.

(6) The aforesaid rules shall be deemed to be the regulations framed under section 79(c) of the Electricity (Supply) Act 1948.

By order of the Bihar State Electricity Board.

Brahmdeo Ram
Secretary

Memo No. 640/EB.

Patna, dated, the 29.7.83

Copy forwarded to Under Secretary (Tech.) to Chairman/P.S. to Member (Finance)/Member (Generation)/Member (T), Bihar State Electricity Board, Patna/All Financial Controller, Bihar State Electricity Board, Patna/All Joint Secretaries, Bihar State Electricity Board, Patna/Director, Public Relations, Bihar State Electricity Board, Patna/Sr. Law Advisor, Bihar State Electricity Board, Patna/All Chief Engineers/Chief (Security & Vigilance), Bihar State Electricity Board, Patna/All Under Secretaries/Director of Personnel, Bihar State Electricity Board, Patna/All General Manager-cum-Chief Engineers/All Electrical Superintending Engineers for information.

Brahmdeo Ram
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA

Standing Order No. 643/EB.

Dated, Patna, the 23.8.83

Sub—Delegation of financial powers to the General Manager-cum-Chief Engineers of the Area Boards/Transmission/Rural Electrification

The Bihar State Electricity Board by office Order No. 4961 dated 21st October 1975 circulated under Memo. No. 630 dated 21.10.75 had notified delegation of powers to the General Manager-cum-Chief Engineers of the Area Boards. These powers were also vested subsequently with General Manager-cum-Chief Engineers of Transmission Deptt. under clause 16 (i) of G.T.O. rules 1976 and subsequently with General Manager-cum-Chief Engineer (Rural Electrification).

2. In para 10(b) of the above delegation, monetary limit has not been prescribed. By its resolution No. 5498 dated 12.8.1983 the Board has decided to modify the above delegation as under.

(A of agenda note)

Nature of Powers	Delegation suggested	Remarks
10(b) purchase of stores including special plans, tools, office furniture etc.	Rs. 5.00 lacs.	For any single item in a year subject to the provision made in the material budget/works programme for items to be purchased by G.M-cum-C.E. Any item found to exceed the limit of Rs. 5.00 lacs after preparation of material budget should be reported to C.E. (S & D) for arranging procurement at Board level.

(b) In no case purchase should be made on the basis of rates of other Area Boards or Circles or Divisions and procedures prescribed under Section 15 of Area Board Rules must be followed for procurement of materials.

(c) There shall be no clause in the purchase order placed by General Manager-cum-Chief Engineer allowing advance payment and payment through Bank against R/R. Payments to suppliers shall be made only after receipt and verification of materials on the basis of S.R.Bs.

3. The above modification shall come into force with immediate effect and will be applicable to all the General Manager-cum-Chief Engineers of Area Board, Transmission and Rural Electrification.

4. This order supersedes all previous orders issued on the subject.

B. Ram
Secretary

Memo No. 3705/EB.

Dated, Patna, the 23.8.83

Copy to Member (Generation)/Member (Accounts)/Member (Transmission)/Member (Distribution)/P S. to Chairman, Bihar State Electricity Board, Patna for information.

B. Ram
Secretary

Memo No. 3705/EB.

Dated, Patna, the 23.8.83

Copy to Financial Controller/All Director of Accounts/All Dy. Directors of Accounts/All Accounts Officers for information and necessary action.

B. Ram
Secretary

Memo No. 3705/EB.

Dated, Patna, the 23.8.83

Copy to All General Manager-cum-Chief Engineers of Area Electricity Boards/General Manager-cum-Chief Engineers (Transmission)/General Manager-cum-Chief Engineer (R.E.)/Chief Engineer (S & D)/All Elecl. Superintending Engineers, for information and necessary action.

B. Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

(Department Of General Administration)

Standing Order No. 644/EB.

Patna, Dated, the 12/9/83

In pursuance of Board's Resolution No. 5508, it has been decided that the eligibility of the candidates for specific type of Board's Quarter meant for allotment, shall be determined on the basis of their present pay drawn, as detailed here under;

- | | | |
|---|---|--------|
| 1. Persons drawing pay exceeding Rs. 2700/- | — | B Type |
| 2. Persons drawing pay between Rs. 2300/-
and above upto Rs. 2700/- | — | C Type |
| 3. Persons drawing pay between Rs. 1700/-
and above but below Rs. 2300/- | — | D Type |
| 4. Persons drawing pay between Rs. 1000/
and above but below Rs. 1700/- | — | E Type |
| 5. Persons drawing pay below Rs. 1000/-
(Excluding Class-IV employee). | — | F Type |
| 6. For class IV employee exclusively. | — | H Type |

2. Applicants will be allotted quarters of the category for which they are entitled to according to the availability of vacant quarter in that category. However, the entitlement to allotment can go down to two categories below, if such categories exist, in case the applicant opts in writing for such allotment. But for deciding seniority for allotment of quarter of one or two categories below, applicant so opted will be pooled together with the applicants of second or third categories as the case may be, and the senior most on the basis, of date of joining, from amongst them will be allotted the quarter so available. This does not apply to H-Type of quarter which is exclusively meant for class-IV employees.

3. Rule 10 of the Bihar State Electricity Board (Hqrs.) Housing Rules, 1972 issued vide Standing Order No. D/A-1-109/72-354/EB dated 7.4.72 stands amended to the above extent.

B. Ram
Secretary

Memo No. 297/EB.

Patna, dated, the 12-9-83

Copy forwarded to All Officers and Staff at the Board's Headquarter, Patna for information.

B. Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of General Administration)

Standing Order No. IX/MR-360/83-645/EB.

Dated 24.3.84

The question of giving preference in appointment to the dependents of the deceased employees and the near relatives of the employees of the Board having put in 15 years of satisfactory service in the Board has already been elaborated in Board's circular letter no. IX/Apl-1012/76-2291 dated 4.7.77. Till now the Board has been engaging dependents of deceased employees without limitation of upper age as these engagements are made on compassionate ground. It has now been considered necessary to fix upper age limit for engagement of dependants of deceased employees of the Board. Considering all pros. and cons. of the issue, the Board has now decided as follows—

(a) Upper age limit for engagement of dependants of deceased employees of the Board shall be forty years.

(b) The claim for engagement of dependants of the deceased employees shall be entertained only if it is received at the Board's Headquarters within two years of the death of the employee, any claim for engagement received thereafter, shall not be considered.

(c) The term near relatives for the purpose of engagement shall mean only wife/husband or dependent son or unmarried or widowed daughter of the Board's employee.

(d) The case of only one dependant of deceased employee of the Board will be considered for engagement.

(e) This order will come into force with immediate effect.

By order of the Bihar State
Electricity Board.

B. Ram
Secretary

Dated, the 24.3.84

Memo No. 488/EB.

Copy forwarded to Member (G)/Member (Accounts)/Member (D)/Under Secretary (Tech) to Chairman, Bihar State Electricity Board, Patna/General Manager, Patratu Thermal Power Station/All General Manager-cum-Chief Engineers/All Chief Engineers/Project Manager, S.H.P., Sikidiri/All Director of Accounts/Director of Personnel/Director of Finance/All Elec. Superintending Engineers/All Joint Secretaries/All Elec. Executive Engineers/All Dy. Director of Personnels/All Personnel Officers/All Labour Welfare Officers for information and necessary action.

B. Ram
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. I/Misc-9151/84-646/EB.

Patna, dated, the 23.4.1984

Sub—Delegation of power to accord sanction for prosecution against Board's employees.

As provided under the Criminal Procedure Code & the Prevention of Corruption Act 1947, sanction of the appointing authority is required for prosecution against public servant. In case of Board's employees, particularly the officers, the appointing authority is Board. It usually involves time in obtaining sanction of the Board for prosecution against Board's officers even on very grave charges of corruption, mis-appropriation and defalcation of Board's money and materials. The delay thus caused is utilised, at times, to their advantage by the delinquent employees. With a view to obviating such procedural delay as also for ensuring expeditious disposal of such criminal cases, it has been decided in pursuance of Board's Resolution No. 5572 dated 14.4.84 to delegate to the Member (Administration) the power of the Board as appointing authority to sanction criminal prosecution against officers upto Elect. Executive Engineer and equivalent ranks.

This order comes into force with immediate effect.

By order of the Bihar State
Electricity Board.
Brahmdeo Ram
Secretary

Memo No. 89/EB.

Patna, dated, the 23.4.1984

Copy forwarded to the Under Secretary (Technical) to the Chairman/Private Secretary to Member (Distribution & R. E.)/Private Secretary to Member (Transmission)/Private Secretary to Member (Accounts)/Private Secretary to Member (Generation) for information.

Brahmdeo Ram
Secretary

Memo No. 89/EB.

Patna, Dated 23.4.1984

Copy forwarded to all General Manager-cum-Chief Engineers/All Chief Engineers/All Project Managers/All Superintending Engineers/Sr. Law Adviser/All Joint Secretaries/All Directors/All Under Secretaries, Bihar State Electricity Board for information.

Brahmdeo Ram
Secretary

बिहार राज्य विद्युत् बोर्ड : पटना

स्थायी आदेश संख्या—//मिस०-516/82-647/वि० बोंट

पटना, दिनांक 20.6.1984

विषय—लेखा कामगारों को बोर्ड मुख्यालय में अराजपत्रित पदों पर प्रोन्नति के लिए नाम अनुशंसित करने हेतु चयन समिति का गठन ।

स्थायी आदेश संख्या—637 दिनांक 14.10.83 में आंशिक संशोधन करते हुए लेखा कामगारों की बोर्ड मुख्यालय में अराजपत्रित पदों पर प्रोन्नति के लिए नाम अनुशंसित करने हेतु निम्नांकित चयन समिति एवं प्रोन्नति समिति का बोर्ड के आदेशानुसार गठन किया जाता है—

विभागीय प्रोन्नति के लिए चयन-समिति एवं प्रोन्नति समिति

- | | |
|--|--|
| (1) वित्त नियंत्रक (वितरण एवं ग्राहीण विद्युतीयकरण) —अध्यक्ष | |
| (2) वित्त नियंत्रक (जी०टी०ओ०, अंकेक्षण एवं पें-स्लिप) —सदस्य । | |
| (3) लेखा निदेशक —सदस्य सचिव । | |
| (4) संयुक्त सचिव-3 प्रभारी —संयोजक । | |
| (5) बोर्ड मुख्यालय में पदस्थापित वरीयतम विद्युत् अधीक्षण अभियन्ता —सदस्य | |

बिहार राज्य विद्युत् बोर्ड के आदेश से,
ब्रह्मादेव राम
सचिव

ज्ञाप संख्या—7/मिस०-516/82-235

पटना, दिनांक 20.6.1984

प्रति सदस्य (लेखा)/सदस्य (वितरण एवं ग्रा० वि०) /सदस्य (संचय)/सदस्य (जेनरेशन)/अध्यक्ष महोदय के आप्त सचिव/कार्यक निदेशक/संयुक्त सचिव—1, 2, 3, 4 तथा 5/निदेशक, जन-सम्पर्क/सुरक्षा निदेशक/वरीय विधि सलाहकार/सभी अवर सचिवों/सभी उप-कार्यक निदेशकों/सभी प्रशासी पदाधिकारियों को सूचनार्थ दी जाती है ।

जा० भू० श्रीवास्तव
संयुक्त सचिव

ज्ञाप संख्या—7/मिस०-516/82-235

पटना, दिनांक 20.6.1984

प्रति सभी महाप्रबन्धक-सह-मुख्य अभियन्ताओं/सभी मुख्य अभियन्ताओं/अध्यक्ष महोदय के तकनीकी सचिव/सभी विद्युत् अधीक्षण अभियन्ताओं/वित्त नियंत्रक (वितरण एवं ग्रा० वि०)/वित्त नियंत्रक (जी०टी०ओ० एवं पें-स्लिप)/वित्त निदेशक/लेखा निदेशक को सूचनार्थ दी जाती है ।

जा० भू० श्रीवास्तव
संयुक्त सचिव

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of Personnel)

Standing Order No. 648/EB.

Patna, dated, the 12.10.1984

The issue regarding permanency of workmen of the Board has been under active consideration of the Board for sometime past. It has been decided that such of the regular workmen of the Bihar State Electricity Board, who have completed three years of satisfactory service as on 31.12.83 and against whom there is no prima facie charge and whose performance has been found satisfactory may be made permanent. Formal orders in respect of individuals will issue by respective appointing authorities provided that—

(i) permanent post are available. (It should be confirmed by sanction order creating the same as permanent)

(ii) the posts held by these workmen are in existence for 3 years or more and are likely to continue in future and made permanent by the Board.

Temporary posts will be made permanent only by the Board. No other authority repeat no other authority is competent to create posts, or make them permanent.

Brahmdeo Ram
Secretary

Memo No. 580/EB.

Patna, dated, the 12.10.1984

Copy forwarded to General Manager P.T.P.S./T.T.P.S./General Manager-cum-Chief Engineer, Barauni Thermal Power Station, Muzaffarpur Thermal Power Station/General Manager-cum-Chief—Engineers, All—Area—Electricity—Boards/General—Manager-cum-Chief Engineer (RE)/General Manager-cum-Chief Engineer (T)/Project Manager, S.H.P., Sikidiri/ All Elec. Superintending Engineers for information and necessary action.

2. They are requested to issue orders in respect of such workmen whose appointing authority they are and permanent posts are available. Availability of permanent posts should be properly ascertained after linking the same with the details of sanction order regarding creation of permanent posts. No post should be taken as permanent for granted on verbal ascertain or report by office unless it is confirmed by specific sanction order creating the same as permanent posts.

Brahmdeo Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. DA/F2/PF-2/84-649/EB.

Dated, the 7.12.1984

The Standing order no. AF/G.P.F.-1052-69-1712 dated 17.4.1970 is hereby cancelled as it is not in line with the provisions of the Bihar State Electricity Board's C.P.F. Rules regarding grant of advances against Board's share of contribution.

By the order of the
Bihar State Electricity Board
B. Ram
Secretary

Memo No. DA/F2/PF 3/84 2461

Dated, the 7.12.84

Copy forwarded to the General Manager-cum Chief Engineer, P.T.P.S./B T P S /M.T.P.S./T.T.P.S/. All Area Electricity Boards/Elecl. Superintending Engineers, All Transmission Circles for information and necessary action.

B Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. 650/EB.

Patna, Dated 4.2.85

Sub :—Re-imbusement of Hotel Charges to the officers of the Board.

In supersession of all previous orders on the subject, it has been decided to re-imburse to the Board's Officers the Hotel charges while on tour to places outside Bihar on the following scales and on the following conditions—

Sl. No.	Category of Officers	Limit of re-imbusement admissible for Hotel charges.
1.	Officers in the rank of Elec. Superintending Engineer and above.	Rs. 250/- (inclusive of service charges)
2.	Other officers below the rank of Elec. Superintending Engineer.	Rs. 150/- (inclusive of service charges)

NOTE :—

The term pay for above purposes means the basic pay, special pay, personal pay and deputation allowance drawn by the officers on deputation to the Board.

2. In case of above re-imbusement, no deduction in the daily halting allowance admissible under the T.A. Rules will be made, even if the Hotel charges include for supply of tea, break-fast, food etc.

3. Re-imbusement of full day's hotel charges is admissible even when the duration of stay is less than 24 hours, provided the officers make an overnight halt in the hotel and has been charged the full day's tariff by the hotel.

4. (a) Officers may stay in any hotel wherever they may be able to get accommodation. Re-imbusement will be admissible on production of actual vouchers for the charges paid.

(b) Officers should also indicate the checking out time to ensure that hotel accommodation is not booked beyond the period absolutely necessary. For example, if the checking out time is 12 noon, as it is in the case of most of the hotels, and the officer is leaving on the same evening, he should leave the hotel before the checking out time.

(c) Re-imbusement shall not in any case exceed the hotel charges actually paid, in case it is less than the limits laid down above.

5. Officers should make efforts to secure accommodation in Government Rest House or Hostels or Rest Houses run by Semi-Government organisations in the first instance and only when such accommodation is not available, they may hire the accommodation in hotel.

Re-imbusement will be allowed with the approval of Chairman.

This order will come into force with immediate effect.

By order of the Bihar State
Electricity Board.
Brahmdeo Ram
Secretary to the Board

Memo No. 461/EB.

Patna, Dated the 4.2.85

Copy forwarded to Member (D & RF)/Member (Transmission)/Member (Generation)/Member (Accounts)/Joint Secretary to Chairman for information.

Brahmdeo Ram
Secretary

Memo No. 461/EB.

Patna, Dated the 4.2.85

Copy forwarded to All General Managers/All General Manager-cum-Chief Engineers/All Chief Engineers/All Superintending Engineers/All Executive Engineers/Financial Controller (D & RF)/Financial Controller (G & T)/All Joint Secretaries/Sr Law Adviser/All Director of Accounts/Director of Personnel/Director of Public Relation/Director of Internal Audit/Dy. Director of Accounts (Sectt.)/All Under Secretaries, Bihar State Electricity Board, Patna for information.

Brahmdeo Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA

Standing Order No. 309/DA/F2/84-652/EB.

Dated, the 5.4.85

In accordance with Boards Resolution No. 5677 dated 21.2.1985 the B.S.E.B. C.P.F. Rules stands ammended as follows—

1. Definition of 'Employee' is included as Rules 2(i) (m) as below—

"Employee" means "every employee employed in or in connection with the work of the Board other than an excluded employee".

2. The words "one year's continuous service or has actually worked for not less than 240 days during the period of twelve months or less in the Board" occurring under Rule— 17(1) (a), 17(2) and 17(3) are substituted by words "3 months continuous service, or 60 working days (without any break), or declared as permanent from the date of appointment whichever is earlier".
3. Under Rule-17 Explanation II the words "240 days" should be read as "3 months continuous service, or 60 working days (without any break), or declared permanent from the date of appointment whichever is earlier".
4. Under Rule-19 (3) regarding rounding up of 12.5 paise or more to the next higher quarter of a rupee stands substituted by the following—

"Individual contributions shall be calculated to the nearest rupee that is 50 paise or more to be counted as next higher rupee and fraction of a rupee less than 50 paise to be ignored".

By order of the Bihar
State Electricity Board,
B. Ram
Secretary

Memo No. 309/DA/F2/84-739/EB.

Dated, the 5.4.85

Copy forwarded for information and necessary action to—

All General Manager-cum-Chief Engineers, Area Electricity Boards/Power Station/ Transmission, R.E./All Chief Engineers (Hqr.)/Secretary/Sr. Law Adviser/Director of Accounts, B.T.P.S./P.T.P.S./Director of Personnel/All Elecl. Superintending Engineers, Supply/Transmission/R.E., Civil/Power Stations/All Elecl. Executive Engineers, Supply Divisions/R.E. Divisions/Transmission Divisions/ All Dy. Director of Accounts, Area Electricity Boards/ Boards Secretariat/M.T.P.S./All Accounts Officers/Transmission Circles/T.T.P.S., Subernickha Hydel Project/Supply Circles, R.E. Circles/All Joint Secretaries of the Board/Financial Controller (D. & RE)/Financial Controller (G.T.O.).

B. Ram
Secretary

Memo No. 309/DA/F-2/84/84-/39/EB.

Dated, the 5.4.85

Copy forwarded to R.P.F. Commissioner, Bihar, 2nd Floor, Bihar State Co-operative Bank Building, Patna for information with reference to his letter No. BR/EM-1/Ex-1806/84-2151 dated, 8.10 84.

B. Ram
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of General Administration)

Standing Order No Pen/Misc-Tech.-501/83/653/EB.

Patna, Dated, the 7.5.85

In partial modification of Board's Standing Order No. 639 dated 5.11.82, the power to sanction family pension/pension and gratuity in respect of Technical Officers of Supply and Distribution, Transmission, Telecommunication Civil and Generation side is delegated to the Member (Tech.) of the Board under Rule 201(a) of the Bihar Pension Rules.

By order of the
Bihar State Electricity Board,
V. Jaishankar
Secretary

Memo No. 202

Patna, dated, the 7.5.85

Copy forwarded to the Member (Adm.)/Member (Finance)/Member (Tech.)/Technical Under Secretary to Chairman, for information and necessary action.

J. Prasad
Joint Secretary

Memo No. 202

Patna, dated, the 7.5.85

Copy forwarded to All General Manager-cum-Chief Engineers/All Financial Controllers/All Chief Engineers/All Superintending Engineers/All Director of Accounts/Director of Personnel/Sr. Law Advisor/Director of Public Relations/All Joint Secretaries/All Deputy Director of Personnels/All Deputy Director of Accounts/All Accounts Officers/All Executive Engineers for information.

J. Prasad
Joint Secretary

BIHAR STATE ELECTRICITY BOARD : PAINA
(Department of Legal Affairs)

Standing Order No. L/SC-132/85/654/EB.

Date, the 22.6.85

Sub. : Disposal of consumers' representations under clause 13 of the agreement by the General Manager-cum-Chief Engineer.

Instances have come to notice that a large number of H.T. consumers submit their representations to the General Manager-cum-Chief Engineers of the concerned Area Electricity Boards claiming remission under clause 13 of the agreement and such representations are left pending for a long time thus blocking the revenue of the Board besides giving rise to a number of other complications. The consumers often invoke the writ jurisdiction of the Hon'ble High Court of Judicature for getting expeditious relief. In large number of such cases, the Hon'ble High Court passes direction to the concerned General Manager-cum-Chief Engineer to decide the representations under clause 13 within a stipulated period and stays the payment of Board's dues. In some cases, it is found that inspite of such directions, the General Manager-cum-Chief Engineers are not able to dispose of the representations under clause 13 within the time prescribed. Thus, the creditability of the Board suffers apart from the fact that the Board's revenue is blocked.

It has, therefore, been decided that the General Manager-cum-Chief Engineers of the Area Electricity Boards should dispose of these representations within three months from the date of their reference positively unless otherwise directed by a court.

Since the General Manager-cum-Chief Engineers are declared to be the Sole Arbitrators as per the terms of the agreement and since such representations involve financial claims, it is their primary duty to dispose them off within the time schedule on the basis of the facts and papers submitted by both the parties. All General Manager-cum-Chief Engineers are further requested to submit a monthly statement of representations filed before them under clause 13 of the agreement along with the figure of the cases disposed of in the month to the Sr. Law Adviser.

It has further been decided that the disposal of the cases under clause 13 should be made a part of the statistical supplement of the confidential remarks of the concerned officers.

This subject should also be included as a part of the agenda in all the review and the coordination meeting to be held with General Manager-cum-Chief Engineers of the Area Electricity Boards.

By order of the Bihar State
Electricity Board.
V. Jayashankar
Secretary

BIHAR STATE ELECTRICITY BOARD . PATNA
(Department of General Administration)

Standing Order No 655/EB

Patna, dated, the 17.8.85

In pursuance of Board's Resolution No. 5727 and in parcial modification of Standing Order No. 644 dated 12.9.83, it has been decided that the eligibility criteria for quarters will be as follows—

1. A Type quarter	—	Rs. 3001/- and above.
2. B Type quarter	—	Rs. 2701 to 3000/-
3. C Type quarter	—	Rs. 2301 to 2700/-
4. D Type quarter	—	Rs. 1701 to 2300/-
5. E Type quarter	—	Rs 1201 to 1700/-
6. F Type quarter	—	Officers and staff drawing pay upto Rs. 1200/- except class IV employees.
7. H Type quarter	—	Exclusively for class IV employees of the Board.

2. It has further been decided that if an Officer is entitled to higher category of accommodation and the same is not available, he should be allotted accomodation in the next below category, if available

This has been decided on the basis of practices prevailing in the Govt. of India and its undertakings

V. Jayashankar
Secretary

Memo No, 276/EB.

Patna, dated, the 17.8.1985

Copy forwarded to All Officer and Staff of the Board for information.

V. Jayashankar
Secretary

BIHAR STATE ELECTRICITY BOARD, PATNA
(Department of Administration)

Standing Order No. XI/II B. 1037/85 656/EB

Dated, the 3.9 85

The Bihar State Electricity Board has been following all the rules and regulations of the State Govt. in the matter of grant of House building advance to its employees since its inception. However, according to the existing policy of the Board its employees/workmen are required to execute a deed of mortgage on stamp paper in favour of the Board as a token of Security. The employees/workmen thus put to a great financial hardship as they are required to spend about 8 to 10% of the total loan amount on payment of stamp duty and registration fees etc.

? But, the employees of the State Govt. are not required to pay any stamp duty and registration fee on this score. Likewise, the L. I. C. and the Bihar State Financial Corporation follow the system of Equitable Mortgage. The spirit behind this is that the House Building advance is granted as a Welfare measure and if 8 to 10% of the loan amount is spent by way of stamp duty and registration fees etc., the very purpose will be defeated.

3. Keeping in view the difficulties experienced by the employees of the Board, the Board has now decided to introduce the system of Equitable Mortgage in place of English Mortgage which is quite economical to the employees of the Board on the following conditions—

They will be required to execute the following documents on non-judicial Stamp paper of the value indicated which is variable from time to time against each document after deposit of Title Deeds—

- | | |
|---|---|
| 1. Power of Attorney in the prescribed Form enclosed below. | Non-Judicial Stamp paper valued of Rs. 18/- (Rs. Eighteen) only. |
| 2. Memorandum of Agreement for deposit of Title Deeds in the prescribed form enclosed below. | Non-Judicial stamp paper valued of Rs. 2/- (Rupees two) only. |
| 3. Guarantee Bond Supplemental to the Agreement in the prescribed Form to be executed by two persons to stand surety for the repayment of the loan. | Non-Judicial Stamp paper valued of Rs. 16.50 (Rupees sixteen & paise fifty) only. |
| 4. Letter of Deposit of Title Deeds in the enclosed Form. | On plain paper. |

4. After submission of the above documents, the employees who has been sanctioned house building advance will be entitled to the payment of the sanctioned amount in the manner indicated in the sanction order.

5 The original documents on submission by an employees will be kept in safe custody by the authority concerned after giving a proper receipt to the employee. The employee will receive back his original documents from the Board on production of the receipt after the amount in full with interest has been liquidated.

By orders of the Bihar State
Electricity Board
V. Jayashankar
Secretary

Memo No. 1753

Dated, the 3.9.85

Copy forwarded to Under Secretary to the Chairman/Private Secretary to Member (Finance)/Member (P & A)/Member (Tech.)/Secretary, Bihar State Electricity Board, Patna for information.

V. Jayashankar
Secretary

Memo No. 1753

Dated, the 3.9.85

Copy forwarded to all General Manager-cum-Chief Engineers/Financial Controller (D & RF)/Financial Controller (G)/All Electrical Superintending Engineers/Sr. Law Adviser/All Joint Secretaries/All Under Secretaries/Director of Finance/Director of Accounts/Dy. Director of Accounts (Sectt.)/Dy. Director of Accounts (Hqr.), Bihar State Electricity Board, Patna for information.

2. It is requested that this order may kindly be widely circulated for information to the employees/workmen.

V. Jayashankar
Secretary

GUARANTEE

THE BIHAR STATE ELECTRICITY BOARD, PATNA

THIS INDENTURE MADE THIS the _____ day of _____
 one thousand nine hundred and eighty _____ Between (1) Sri _____
 _____ S/o Sri _____ Resident of Mohalla/Village
 _____ P.S. _____ District _____ at present
 working as _____ posted at _____
 hereinafter called the "guarantor" (which expression shall unless repugnant to the context or
 meaning thereof be deemed to include their respective heirs, executors and administrators) of
 the one part and the Bihar State Electricity Board a corporate body constituted under section 5
 of the Electricity (Supply) Act, 1948, and having its Head Office at Bldyut Bhawan, Jawaharlal
 Nehru Road, Patna hereinafter called the "Board" (which expression shall unless repugnant to
 the context or meaning thereof be deemed to include its successors and assigns) of the other
 part.

WHEREAS this deed is intended to be supplemental to an Indenture of Agreement dated
 _____ (hereinafter called the mortgage/mortgage "Agreement") and made between
 Sri _____ S/o _____ Resident of
 Mohalla/Village _____ P. S. _____
 District _____ (hereinafter called the employee) of the One Part
 and the Bihar State Electricity Board hereinafter called the BOARD) of the other part being a
 mortgage of the land, hereditaments and premises and fixtures referred to therein to secure the
 repayment to the BOARD of the principal sum of Rs. _____ Rupees _____
 _____) only with interest
 thereon at the rate mentioned therein.

AND WHEREAS the Board has lent the said sum of Rs _____ (Rupees
 _____ to
 Sri _____ S/o _____
 Resident of Mohalla/Village _____ P. S. _____
 District _____ at the request of the guarantors and upon the terms that the
 guarantor should give to the BOARD such guarantee as hereinafter appears.

NOW THIS INDENTURE WITNESSETH and it is hereby covenanted and agreed as
 follows :

1. If at any time default shall be made in the payment of the principal, interest or any
 other moneys for the time being due to the Board upon the security of the mortgage, the
 guarantors will pay to the Board and whole of such principal, interest and other moneys which

shall then be due to the Board as aforesaid and will indemnify and keep indemnified, the Board against all losses of principal, interest or other moneys secured by the mortgage and all costs, charges and expenses what so ever which the Board may incur by reason of any default on the part of the employee.

2. The Board shall have the fullest liberty without affecting this guarantee to postpone for any time or from time to time the exercise of the power of sale or any other power or powers conferred by the Mortgage and to exercise the same at any time and in any manner and either to enforce or for bear to enforce the covenants for payment of principal or interest or any other covenants contained or implied in the Mortgage or any other remedies or securities available to the Board AND the guarantors shall not be released by any exercise by the BOARD of its liability with reference to the matters aforesaid or any of them or by reasons of time being to the concerned employee (Borrower), its successors or assigns or of any other forbearance act, or commission on the part of the BOARD or any other matter or thing whatsoever which under the law relating to the sureties would but for this provision have the effect of so releasing the guarantor and the guarantors will observe and perform all the terms and condition and covenants contained in the Mortgage in such manner in which the concerned employee (BORROWER) is liable for the due observance and performance of the said terms conditions and covenants.

3. The guarantee herein contained shall be enforceable against the guarantors not with standing that securities specified in the Mortgage or any of them shall at the time when proceedings are taken against the guarantors hereunder be outstanding or unrealised.

4. In order to give effect to the guarantee herein contained the BOARD shall be entitled to act as if the guarantors were the principal debtors to the BOARD for all payment and covenants guaranteed by them as aforesaid to the BOARD.

5. The guarantee contained in this deed is continuing one for all amounts advanced or to be hereafter advanced by the BOARD to the employee under the mortgage as also all interest, costs and other money which may from time to time become due and remain unpaid to the BOARD thereunder.

6. The guarantee herein contained shall not be determined or affected by the death of the guarantor but shall in all respects and for all purposes be binding and operative until repayment of all moneys due to the BOARD as aforesaid.

7. The guarantee herein contained shall not be determined or in any way prejudiced by any absorption of or by the BOARD or by any amalgamation thereof or therewith but shall ensure and be available for and by the absorbing amalgamated BOARD or the employee.

IN WITNESS WHEREOF the guarantor has hereunto set his respective hands, the day, month and year first above written.

WITNESSES :

- | | |
|----|----|
| 1. | 1. |
| 2. | 2. |

बिहार राज्य विद्युत् बोर्ड : पटना

स्थायी आदेश संख्या 7/मिस-516/82—657/वि० बोर्ड

पटना, दिनांक 15-10-85

विषय—लेखा कामगारों की बोर्ड मुख्यालय में अराजपत्रित पदों पर प्रोन्नति के लिए नाम अनुशंसित करने हेतु चयन समिति का गठन।

स्थायी आदेश संख्या 647 दिनांक 28-6-1984 में आंशिक सशोधन करते हुए लेखा कामगारों की बोर्ड मुख्यालय में अराजपत्रित पदों पर प्रोन्नति के लिए नाम अनुशंसित करने हेतु विधायक चयन समिति एवं प्रोन्नति समिति का बोर्ड के आदेशानुसार गठन किया जाता है—

विभागीय प्रोन्नति के लिए चयन समिति एवं प्रोन्नति समिति।

- | | |
|---|-------------|
| (1) वित्त नियंत्रक (वि० एवं प्रा० वि०)— | अध्यक्ष। |
| (2) वित्त नियंत्रक (जी०टी०ओ०, अंकेक्षण एवं पे-स्लिप) | सदस्य। |
| (3) लेखा निदेशक | सदस्य सचिव। |
| (4) उपकार्मिक निदेशक (आर० पी० सिन्हा) | संयोजक। |
| (5) बोर्ड मुख्यालय में पदस्थापित वरीयतम विद्युत् अधीक्षण अभियन्ता | सदस्य। |

बिहार राज्य विद्युत् बोर्ड के आदेश से,
टी० जयशंकर
सचिव

ज्ञाप संख्या 471

पटना, दिनांक 15-10-85

प्रति सदस्य (लेखा)/सदस्य (प्रशासन एवं कार्मिक)/सदस्य (तकनीकी)/अध्यक्ष महोदय के आप्त सचिव/संयुक्त सचिव 1, 2, 3, 4 तथा 5/निदेशक, जन-सम्पर्क/सुरक्षा निदेशक/वरीय विधि सहायकार/सभी अवर सचिवों/सभी उप कार्मिक निदेशकों/सभी प्रशासी पदाधिकारियों को सूचनार्थ दी जाती है।

आर० पी० सिन्हा
उप कार्मिक निदेशक

ज्ञाप संख्या 471

पटना, दिनांक 15-10-85

प्रति सभी महाप्रबन्धक-सह-मुख्य अभियन्ताओं/सभी मुख्य अभियन्ताओं/अध्यक्ष महोदय के तकनीकी सचिव/सभी विद्युत् अधीक्षण अभियन्ताओं/वित्त नियंत्रक (वितरण एवं प्रा० वि०)/वित्त नियंत्रक (जी० टी० ओ० एवं पे-स्लिप)/वित्त निदेशक/लेखा निदेशक को सूचनार्थ दी जाती है।

आर० पी० सिन्हा
उप कार्मिक निदेशक

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. 13/M1-1038/85—658/EB

Dated, the 23.11.85

In Board's Standing Order No. 564 dated 8.8.77 it was decided that the representatives of the Workers' Union, who are in employment of the Board, would be treated as on duty for attending discussion with the representatives of the Board at the headquarters of the Board and/or attending conciliation/Tribunal Labour Court in respect of matters relating to workmen of the Board and would be allowed T. A. as admissible under Bihar T. A. rules subject to the following conditions—

- (i) Representatives of the aforesaid Union other than office-bearers of the Central Working Committee of the Union, shall not be allowed the above facilities for attending discussion at the Board's Headquarters and conciliation proceedings of general nature.
- (ii) Not more than two representatives of the Union, shall be allowed the above facilities for attending Tribunal/Labour Court proceedings at a time.
- (iii) For discussion at Board's headquarter representatives of the aforesaid union will come only on written request or invitation of the Board for the same otherwise they will be debarred from the above facilities.
- (iv) T. A. on account of the aforesaid purpose shall be countersigned by the Director of Personnel, Bihar State Electricity Board, Patna.

2. There is report that the above decision of the Board is being misused. As a check measure it has been further decided as follows—

- (a) The aforesaid facilities shall be allowed strictly on the condition laid down in paragraph 1 above.
- (b) Union representatives who are called for discussion at Board's Headquarter, shall have to sign in the register maintain for the purpose.
- (c) Union representatives will come for discussion with the prior approval of their controlling officer.
- (d) In case of Emergency, the union representatives may be invited orally to participate in the discussion held at the headquarters of the Board and in that case the controlling officer of the concerned union representatives will be informed about this by the Director of Personnel/Dy. Director of Personnel.

3. Attendance in Tribunal/Labour Court etc. shall have to be certified by the officials of Personnel Department not below the rank of Dy. Director of Personnel on the basis of attendance submitted in the court by the respective union representatives.

By Order of the Bihar State
Electricity Board
V. Jayashankar
Secretary

Memo No. 750/EB

Dated, the 23.11.85

Copy forwarded to Under Secretary (T) to Chairman/Member (Personnel and Administration)/Member (Technical)/Member (Finance)/P. S. to Secretary for information.

V. Jayashankar
Secretary

Memo No. 750/EB

Dated, the 23.11.85

Copy forwarded to General Manager, Patratu Thermal Power Station/Tenughat Thermal Power Station/All General Manager-cum-Chief Engineers/All Chief Engineers/All F.C. Project Manager, Subernarekha Hydel Project, Sikidari/All Elec. Superintending Engineers/All Directors/All J. S./All Elec. Executive Engineers/All Dy. Director of Personnel/All Dy. Director of Account/All Asstt. Elec. Engineers/All Accounts Officers/All Adm. Officers/All Personnel Officers/All Labour Welfare Officers for information.

V. Jayashankar
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of Personnel)

Standing Order No VIII/MI-1014/86-659/EB

Dated, the 15.7.86

Sub : Grant of Medical Allowance Rs. 20/- a month to employees covered by the Certified Standing Orders.

In continuation of Board's Standing Order No. 452 dated 12.6.75, it has been decided in Board's Resolution No. 5819 dated 8.7.86 that the employees, covered under the Certified Standing Orders of the Board are allowed Medical Allowance @ Rs. 20/- (Rupees Twenty) in place of Rs. 15/- (Rupees fifteen) a month along with the salary of each month with effect from 1 6 1986.

2. The Medical Allowance of Rs. 20/- a month will not, however, be paid to the employees, covered by the Certified Standing Orders posted at places where free medical treatment is available at the Board's cost or at the Board's hospitals.

3. The Medical Allowance of Rs. 20/- a month will also not be paid to such workmen who are covered under the E.S.I. Scheme. In this respect they will be covered by the provisions laid down in Board's Standing Order No. 539 dated 5.11.1976.

4. Other conditions according to orders issued by Board from time to time shall remain the same until further orders.

By order of the Bihar State
Electricity Board.
A. K. Upadhyay
Secretary

Dated, the 15/7/86.

Memo No. 200

Copy forwarded to Member (F)/Member (T)/T.S. to Chairman/P.S. to Secretary/General Manager, PTPS/TTPS/BTPS/MTPS/All GM-cum-CEs/All Chief Engineers/Project Manager, S.H.P. Ranchi/All Elecl. Superintending Engineers/I.G., BSEB, Patna/DIG, BSEB, Patna/ Dir. of Security/Dir. of Public Relation/All Joint Secretaries/All Dy. Director of Personnels/All E.E.Es/All DDAs/Resident Engineer, BSEB, Liason Office, Safdarganj, Enclave New Delhi/EEE-cum-Liason Officer, BSEB, Liason Office, camel Street, Calcutta/All Personnel Officers for information and necessary action.

A. K. Upadhyay
Secretary

Dated, the 15/7/1986.

Memo No. 200

Copy forwarded to All F.Cs/All D.A/D.F/D.I.A/DDA (Sectt.), BSEB, Patna/All Accounts Officers for information & necessary action

A. K. Upadhyay
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No VIII/Pay 301/86 660/EB

Dated, Patna, the 19/7/86

In paragraph 3 of the Board's Standing Order No. 125 dated 7.5.83, it was decided that the benefit of Pay Fixation by adding 12% shall not be admissible to such categories of workmen where scale of pay of upgraded post and that of the post to which promotion is made, is identical.

2. It has now been decided in Board resolution No. 5819 dated 8.7.86 that when a workmen is promoted from Selection Grade post (Upgraded post) to a promotional post, carrying identical scale of pay but higher responsibility his pay, on promotion, will be fixed by allowing one increment.

3. Other provisions made in Standing Order No. 125 dated 7.5.83 shall remain the same.

4. The seniors will not, however, claim protection of pay on account of additional increment granted to their juniors.

5. This order will be effective from 11.6.86.

By order of the Bihar State
Electricity Board.
A. K. Upadhyay
Secretary

Memo No 203

Dated, Patna, the 19.7.86.

Copy forwarded to the Member (Finance)/Member (Tech.)/Tech. Secretary to Chairman/ P. S. to Secretary/General Manager, Patratu Thermal Power Station/Tenuphat Thermal Power Station/Project Manager, Subernaekha Hydrel Project, Sikidiri, Ranchi/All General Manager-cum-Chief Engineers/All Elect. Superintending Engineers/I.G., Bihar State Electricity Board, Patna/D.I.G., Bihar State Electricity Board Patna/Director of Security/Director of Public Relations/All Joint Secretaries/All Dy. Director of Accounts/All Dy. Director of Personnels/ All Electrical Executive Engineers/All Asstt. Electrical Engineers/All Personnel Officers for information and necessary action.

A. K. Upadhyay
Secretary

Memo No. 203

Copy forwarded to All Director of Accounts/Director of Finance/Director of Internal Audit/Dy. Director of Accounts (Sectt.)/All Accounts Officers, Bihar State Electricity Board, Patna for information and necessary action.

A. K. Upadhyay
Secretary

Memo No. 203

Copy forwarded to the Resident Engineer, Bihar State Electricity Board. Liaison Office, Safdarjung, Enclave New Delhi/Elocl. Executive Engineer-cum-Liaison Officer, Bihar State Electricity Board, Liaison Office, Cameck Street, Calcutta.

A. K. Upadhyay
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. VIIA/EM-1422/86-661/EB

Dt. the 23.7.86.

In pursuance of Board's Resolution No. 5807 dated 7.6.86, the following provision in paragraph 7 of the Standing Order No. 538 dated 26.10.76 is deleted—

“Employees superannuated from the Armed forces or Central/State Govts, who are re-employed in the Board, shall not be entitled to any terminal benefit.”

By Order of the Bihar State
Electricity Board.
A. K. Upadhyay
Secretary

Memo No. 900 /EB

Dated, Patna, the 23.7.86.

Copy forwarded to the Accounts Member/Member Technical/Technical Secretary to the Chairman/All Joint Secretaries/All D.D.As., Bihar State Electricity Board, Patna for information.

A. K. Upadhyay
Secretary

Memo No. 900 / EB

Dated, Patna, the 23.7.86.

Copy forwarded to the A. G., Bihar/Resident Audit Officer, Bihar State Electricity Board. Patna/ Secretary to Govt., Electricity Dept., Bihar, Patna/Chief Electrical Engineer, Govt. of Bihar, Patna.

A. K. Upadhyay
Secretary

Memo No. 900 /EB

Dated, Patna, the 23.7.86.

Copy forwarded to All General Manager-cum-Chief Engineers/All Electrical Superintending Engineers / All D. D. Ps/All Personnel Officers/All Asstt. Electrical Engineers for information.

A. K. Upadhyay
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. VIII/MI-1014/86-662/EB

Patna, dated, the 7.8.86

It has been decided that in case of serious and specified diseases, where immediate hospitalisation is necessary, the General Manager-cum-Chief Engineers and officers of equivalent rank may sanction medical advance upto Rs. 500/- (Rupees five hundred).

2. Serious and specified diseases will mean the diseases mentioned in Board's standing order no. 452 dated 12.6.1975 and standing order no. 549 dated 21.3.77 for which actual expenditure incurred in case of hospitalisation is re-imbursable.

3. The cases of hospitalisation, for the purpose of sanction of medical advance, should be referred by Government Doctors not below the rank of Civil Surgeons, Specialists, (The expression specialist shall include existing/retired professors, lecturers and tutors only), Professors/Deputy Superintendents, Civil Asstt. Surgeons I/C of Govt. Hospitals or those empanelled by the Board or by the Board's Doctors.

4. The medical advance will be recovered from the pay of the workmen concerned in case he fails to submit the medical bill, in respect of the actual expenditure incurred over the treatment during hospitalisation, within 2 months from the date of sanction of advance

These orders take immediate effect.

By order of the Bihar State
Electricity Board
A. K. Upadhyay
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. III/Misc 500506/86 663/EB.

Patna, dated, the 22.8.86

Grant of Special Pay to Junior Chemists and Welding-Foreman Posted at the Power Stations.

In pursuance of Board's Resolution No. 5829 dated 9.8.1986, the rate of Special Pay of Rs. 160/- a month granted to Junior Chemists and Welding Foreman, posted at different Power Stations (not in diesel plants) vide Resolution No. 1351 dated 25.6.1977, is raised to Rs. 200/- (Rupees two hundred) only a month with effect from 1.4.1981.

By order of Bihar State Electricity
Board.

K. N. Choudhary
Joint Secretary

Memo No. 1532

Patna, dated, the 22.8.86

Copy forwarded to Member (Tech.)/Member (Finance)/P.S. to Chairman, Bihar State Electricity Board, Patna for information.

K. N. Choudhary
Joint Secretary

Memo No. 1532

Patna, dated, the 22.8.86

Copy forwarded to all General Managers/All General Manager-cum-Chief Engineers/All project Managers/All Chief Engineers/All Director of Accounts/Financial Controller (G. T. O.)/Financial Controller (General)/Director of Finance/All Joint Secretaries/D. D. A (Hqrs.)/D. D. A. (Sectt.)/Accounts Officer (Estt.), Bihar State Electricity Board, Patna for information and necessary action.

K. N. Choudhary
Joint Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. II/Acctt/Promotion 104/86-664/EB

Patna, dated, the 01.9.86

The Board in Standing Order No. A/A2-1004/62-173/EB dated 10.11.62 decided that the posts of Dy. Director of Accounts are to be filled up either by promotion or by direct recruitment of officers and that the duties and responsibilities attached to the post of Dy. Director of Accounts are such as required sufficient theoretical and practical backgrounds of commercial accounting. For this purpose, the Board laid-down qualifications for promotion/recruitment to the post of Dy. Director of Accounts under Standing Order No. 173 dated 10.11.62, Standing Order No. 57 dated 18.10.63 and Standing Order No. 393 dated 30.7.73. The Board in Resolution No. 25/EB dated 12.1.85 cancelled the criteria laid down in Standing Order No. 393 dated 30.7.73. After the Standing Order dated 30.7.73 was cancelled, the issue of laying down qualifications for promotion/recruitment to the post of Dy. Director of Accounts was under the consideration of the Board and this issue was considered by the Board in the meeting held on 5.4.86 and the qualifications required were finalised in Resolution No. 5801 dated 5.4.1985.

(1) Keeping in mind the duties and responsibilities attached to the post of Dy. Director of Accounts, the following technical accounts qualifications are recognised as requisite professional qualification for eligibility for promotion/recruitment to the post of Dy. Director of Accounts

- (a) ICWA Examination.
- (b) Chartered Account Examination.
- (c) S. A. S. Examination of the Indian Audit Deptt. or the Defence Accounts Deptt. or the Govt. of India
- (d) Lekha Pravin Parikha introduced by the Board in Standing Order No. F/A-616/61-123 dated 16.3.62.
- (e) Appendix III Examination conducted by Indian Railways.
- (f) Divisional Accounts Examination and Sr. Accounts Examination conducted by D.V.C. taken together.
- (g) Examination conducted by the Institute of Companies Secretary (U. K. India) Diploma in the same conducted by the Department of Company Law of the Govt. of India.

2. In the case of promotion, exemption to deserving officers from passing the requisite professional examination, mentioned in para 1 above may be granted to specially deserving candidates, if the following criteria is fulfilled—

- (a) Should be a Graduate.
- (b) Very good/outstanding service records.
- (c) Completed 40 (forty) years of age.
- (d) Has completed at least 7 years of service in the post of Accounts Officer under the Board.

Cases involving exemption will be considered and granted by a committee consisting of Member (Adm.), Member (Finance) and Secretary to the Board.

3. Direct recruitment may be made to the extent of $33\frac{1}{3}\%$ of the total vacancies in the rank of Accounts Officer/ Revenue Officer and Dy Director of Accounts.

4. Those, who fulfill the criteria for promotion, shall get preference over those, who become eligible for exemption with reference to para 2 above.

5. This order supersedes all earlier orders issued by the Board in regard to qualifications for promotion/recruitment to the post of Dy. Director of Accounts.

By order of the
Bihar State Electricity Board,
N. K. Pandey
Secretary

Memo No. 1576/EB.

Patna, dated the 01.9.86

Copy forwarded to Member (Finance)/Member (Tech.)/P. S. to Chairman, Bihar State Electricity Board, Patna for information.

N. K. Pandey
Secretary

Memo No: 1576/EB.

Patna, dated, the 01.9.86

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/General Manager, Patratu Thermal Power Station/Jenughat Thermal Power Station/All Financial Controllers/All Elecl. Superintending Engineers/All Joint Secretaries/All Director of Accounts/All Dy. Director of Personnels/Director of Public Relation/All Dy. Director of Accounts/All Under Secretaries/All Accounts/Revenue Officers for information.

N. K. Pandey
Secretary

बिहार राज्य विद्युत् बोर्ड : पटना
(सामान्य प्रशासन विभाग)

स्थाई आदेश संख्या—VIII/एम०—3016/86—665/वि० बोर्ड

पटना, दिनांक 8/9/86

बोर्ड के सकल्प संख्या 3504 के अनुपालन में बोर्ड के स्थाई आदेश संख्या 494 दिनांक 26-12-75 द्वारा अनुसूचित जातियों एवं अनुसूचित जनजातियों के लिए नियुक्ति। प्रोन्नति में आरक्षण की प्रक्रिया निर्धारित की गई है। इसके अनुसार आरक्षित पदों का अनारक्षण बोर्ड मुख्यालय द्वारा ही किया जाता है। इस व्यवस्था में क्षेत्रीय कार्यालयों से सम्बन्धित मामलों में विन्म्व की संभावना को देखते हुए यह निर्णय लिया गया है कि क्षेत्रीय कार्यालयों के श्रेणी 3 एवं 4 के रिक्त पदों पर, जिसके नियुक्ति पदाधिकारी क्षेत्रीय कार्यालयों में पदस्थापित मुख्य अभियन्ता के स्तर के पदाधिकारी अथवा उनके अधीनस्थ पदाधिकारी हैं, आरक्षित पदों के अनारक्षण का अधिकार सम्बन्धित मुख्य अभियन्ता के स्तर के पदाधिकारी को अध्यक्षता में गठित समिति को होगा। इस समिति का गठन निम्न प्रकार किया जाता है—

- | | |
|---|------------|
| (1) सम्बन्धित मुख्य अभियन्ता के स्तर के पदाधिकारी | अध्यक्ष |
| (2) बोर्ड मुख्यालय के कार्मिक निदेशक या उनके द्वारा मनोनीत एक पदाधिकारी | सदस्य |
| (3) सम्बन्धित ऐरिया बोर्ड प्रोजेक्ट के उप-कार्मिक निदेशक | सदस्य सचिव |

2. यह समिति बोर्ड के स्थायी आदेश संख्या 494 दिनांक 26-12-75 में अन्तर्निहित आरक्षण की प्रक्रिया के अधीन निर्णय लेगी।

बिहार राज्य विद्युत् बोर्ड के आदेश से,

नरेन्द्र कुमार पाण्डेय

सचिव

बिहार राज्य विद्युत् बोर्ड : पटना

स्थायी आदेश संख्या—112 आर० एन० ई०—104/86-666/नि० बोर्ड,

पटना, दिनांक 13-1-1987

विषय सेवा काल में बिहार राज्य विद्युत् बोर्ड के सेवकों की असामयिक मृत्यु के चलते उनके परिवार के आश्रित सदस्यों की बिहार राज्य विद्युत् बोर्ड के अधीन वर्ग 3 एवं 4 के पदों पर अनुकम्पा के आधार पर नियुक्ति।

1. सेवा काल में बिहार राज्य विद्युत् बोर्ड के सेवकों की असामयिक मृत्यु के चलते बहुतेरे मामले में उनके परिवार के सदस्यों को घोर आर्थिक संकट का सामना करना पड़ता है। ऐसे विपत्ति के समय बोर्ड के संबंधित सेवकों के परिवार को सहायता देने के प्रश्न पर पूर्व में बोर्ड द्वारा समय-समय पर आदेश निर्गत किया है। मृत सेवकों के परिवार के किसी एक आश्रित सदस्य को वर्ग 3 एवं वर्ग 4 के पदों पर अनुकम्पा के आधार पर नियुक्ति के संबंध में पूर्व में समय-समय पर आदेश निर्गत किया गया है।

2. अनुकम्पा के आधार पर नियुक्ति की प्रक्रिया को और सरल एवं प्रभावकारी बनाने के उद्देश्य से बोर्ड ने पूर्व में निर्गत इस विषय से संबंधित सभी आदेशों को विखंडित करते हुए अपने संकल्प संख्या 5864 दिनांक 22-12-86 के द्वारा निम्नांकित निर्णय लिया है—

- (क) सेवा काल में बोर्ड के मृत सेवकों के परिवार के किसी एक आश्रित को वर्ग-3 अथवा वर्ग-4 के पदों पर अनुकम्पा के आधार पर नियुक्ति की जायगी।
- (ख) मृत सेवक के आश्रितों में पत्नी, पति, पुत्र, अविवाहित पुत्री तथा विधवा पतीहू की गणना की जायगी किन्तु विधवा पतीहू की नियुक्ति पर तभी विचार किया जायगा जब कोई अर्हता प्राप्त पुत्र उपलब्ध नहीं है।
- (ग) इस सहूलियत का लाभ तभी मिलेगा यदि मृत सेवक के परिवार की आर्थिक स्थिति अच्छी नहीं है।
- (घ) मृत सेवक के आश्रित, जिसकी नियुक्ति की जानी है, को पद-विशेष के लिए निर्धारित योग्यता उपलब्ध हो तथा उनकी उम्र विहित उम्र सीमा के अन्दर हो। विशेष परिस्थिति में अधिकतम आयु सीमा में नियुक्ति पदाधिकारी द्वारा आवश्यक छूट दी जा सकती है।
- (ङ) अनुकम्पा के आधार पर इस तरह की नियुक्ति हेतु वैसे मामलों पर ही विचार किया जायगा जहाँ मृत सेवक की मृत्यु की तिथि से 2 वर्ष के अन्तर्गत नियुक्ति हेतु आवेदन-पत्र प्राप्त होगा।
- (च) इस प्रकार की नियुक्ति उपलब्ध पद के विरुद्ध नियमित नियुक्ति होगी और यदि कोई पद उपलब्ध न हो तो दैनिक वेतनभोगी के आधार पर नियुक्ति की जा सकती है। परन्तु ज्योंही नियमित पद उपलब्ध होगा, ऐसे व्यक्ति की नियमित नियुक्ति की जायगी।

3. मृत सेवक के परिवार के जो सदस्य नियुक्ति के लिए इच्छुक हों, वे संलग्न परिपत्र में आवेदन पत्र देंगे। जिस कार्यालय में मृत सेवक काम करते थे उक्त कार्यालय प्रधान के समक्ष अनुकम्पा के आधार पर नियुक्ति हेतु आवेदन-पत्र दाखिल किया जायगा और कार्यालय प्रधान आवेदन-पत्र में दी गई सूचना को आवश्यक छान-बीन करने के पश्चात् आवेदन-पत्र को नियुक्ति पदाधिकारी के पास अग्रसारित करेंगे।

4. अनुकम्पा के आधार पर नियुक्ति के मामले पर विचार करने हेतु बोर्ड मुख्यालय/क्षेत्रीय बोर्ड/प्रोजेक्ट/संचरण आदि के लिए निम्न प्रकार की समिति होगी—

(क) बोर्ड मुख्यालय के लिए

(1) सचिव	अध्यक्ष
(2) उपलब्ध निदेशक (बोर्ड मुख्यालय)	सदस्य
(3) संयुक्त सचिव	सदस्य
(4) कार्मिक निदेशक	सदस्य सचिव

(ख) प्रत्येक क्षेत्रीय विद्युत् बोर्ड के लिए

(1) महाप्रबंधक सह मुख्य अभियंता, क्षेत्रीय विद्युत् बोर्ड	अध्यक्ष
(2) महाप्रबंधक-सह-मुख्य अभियंता, क्षेत्रीय विद्युत् बोर्ड के तकनीकी सचिव	सदस्य
(3) जिस कार्यालय में मृत सेवक काम करते थे, उस कार्यालय के अधीक्षण अभियंता	सदस्य
(4) सचिव के प्रतिनिधि	सदस्य
(5) संबंधित क्षेत्रीय विद्युत् बोर्ड के उपकार्मिक निदेशक	सदस्य सचिव

(ग) विभिन्न प्रोजेक्ट एवं संचरण संगठन के लिए

(1) महाप्रबंधक-सह-मुख्य अभियंता/महाप्रबंधक/प्रोजेक्ट मैनेजर	अध्यक्ष
(2) महाप्रबंधक-सह-मुख्य अभियंता/महाप्रबंधक/प्रोजेक्ट मैनेजर के तकनीकी सचिव	सदस्य
(3) जिस कार्यालय में मृत सेवक काम करते थे, उससे संबंधित अधीक्षण अभियंता	सदस्य
(4) सचिव के प्रतिनिधि	सदस्य
(5) संबंधित प्रोजेक्ट के उपकार्मिक निदेशक/कार्मिक पदाधिकारी	सदस्य सचिव

समिति की अनुशंसा पर ही नियुक्ति पदाधिकारी अनुकंपा के आधार पर नियुक्ति करेंगे।

5. जिन व्यक्तियों की नियुक्ति अनुकंपा के आधार पर की जायगी, उनके नियुक्ति पत्र में यह शर्त शामिल होगी कि मृत सेवक के परिवार के भरण-पोषण का उत्तरदायित्व उनपर होगा और यदि वे उस उत्तरदायित्व की अवहेलना करेंगे तो इसे गंभीर कदाचार माना जायगा।

6. अधिकतम उम्र सीमा को क्षाप्त करने के प्रश्न पर समिति की अनुशंसा पर नियुक्ति पदाधिकारी द्वारा निर्णय लिया जायगा।

7. मृत बोर्ड सेवक के किसी आश्रित की अनुकंपा के आधार पर नियुक्ति हेतु आवेदन-पत्र अग्रसारित करने के पूर्व विभागाध्यक्ष संतुष्ट होंगे कि परिवार की आर्थिक स्थिति ऐसी नहीं है कि बिना अनुकंपा के आधार पर नियुक्ति के उनका भरण पोषण संभव हो। इसके लिए मृत सेवक के दो उत्तरदायी सहस्रुर्मी का प्रतिवेदन आय के बारे में तथा मृत सेवक के आश्रित, जिनकी नियुक्ति की जा रही है, का शपथ पत्र, जिसमें वेतन एवं अन्य स्रोतों से आमदनी का व्योरा हो, पर्याप्त होगा।

8. अनुकंपा क आधार पर नियुक्ति म भी आरक्षण के रास्टर पर ध्यान दिया जायगा । संबंधित रिक्ति यदि रोस्टर के अनुसार आरक्षित वर्ग के लिए अनुमान्य हो तो सामान्य कोटि के उम्मीदवार की नियुक्ति तो की जा सकती है किन्तु संबंधित रिक्ति को अग्रणीत कर देना आवश्यक होगा ।

9. उपर्युक्त आदेश तत्काल प्रभाव से लागू होगा ।

बिहार राज्य विद्युत् बोर्ड के आदेश से
नरेन्द्र कुमार पाण्डेय
सचिव

ज्ञाप संख्या 3/वि० बोर्ड

पटना दिनांक, 13-1-1987

प्रतिलिपि सभी महाप्रबंधक/सभी महाप्रबंधक-सह-मुख्य अभियंता/सभी मुख्य अभियंता/सभी वित्त नियंत्रक/सभी लेखा निदेशक/सभी सयुक्त सचिव/आरक्षी महानिरीक्षक/उपआरक्षी महानिरीक्षक/सभी अधीक्षण अभियंता/सभी कार्यपालक अभियंता/कार्मिक निदेशक/विशेष कार्य पदाधिकारी/सभी उपकार्मिक निदेशक/सभी सहायक विद्युत् अभियंता/सभी कार्मिक पदाधिकारी/सभी श्रम कल्याण पदाधिकारी को सूचनार्थ अग्रसारित ।

नरेन्द्र कुमार पाण्डेय
सचिव

ज्ञाप संख्या 3

पटना दिनांक, 13-1-1987

प्रतिलिपि अध्यक्ष के आप्त सचिव/सदस्य (तक०) के आप्त सचिव/सदस्य (वित्त) के आप्त सचिव/सचिव के आप्त सचिव, बिहार राज्य विद्युत् बोर्ड, पटना को सूचनार्थ अग्रसारित ।

नरेन्द्र कुमार पाण्डेय
सचिव

बिहार राज्य विद्युत् बोर्ड के सेवा काल में मृत सेवकों के आश्रित की अनुकंपा के आधार पर वर्ग-3 एवं वर्ग-4 के पद पर नियुक्ति हेतु आवेदन-पत्र ।

खंड-1

- (क) बोर्ड के मृत सेवक का नाम
 (ख) उनका पदनाम, प्राप्त वेतन तथा स्थान, जहाँ मृत्यु के पहले सेवारत थे ।
 (ग) मृत्यु की तिथि तथा मृत्यु का कारण
 (घ) बोर्ड में प्रदत्त सेवा की कुल अवधि
 (ङ) क्या अनुसूचित जाति/अनुसूचित जनजाति के सदस्य थे ?
 (च) सेवा में नियुक्ति के लिए उम्मीदवार का नाम
 (छ) उनका मृत जोर सेवक से संबंध
 (ज) जन्म तिथि
 (झ) क्या मृत सेवक के कोई अन्य आश्रितों की नियुक्ति अनुकंपा के आधार पर बोर्ड में पहले हुई है ? यदि हाँ, तो पूर्ण विवरण दें ।
 (ट) किस पद पर नियुक्ति चाहते हैं ?
 (ठ) क्या प्रस्तावित पद पर नियुक्ति के लिए न्यूनतम शैक्षणिक योग्यता है ?
 (ड) प्रस्तावित पद पर नियुक्ति हेतु विशेष दावा ।
 (ढ) चल एवं अचल संपत्ति से परिवार को कुल वार्षिक आय
 (ण) ग्रुप बीमा योजना के अन्तर्गत भुगतान की जाने वाली राशि की चेक सं० तथा तिथि
 (त) मृत बोर्ड सेवक के आश्रित का पूर्ण विवरण

क्रम सं०	नाम	उम्र	मृत सेवक से संबंध	सेवारत हैं या नहीं ? यदि हैं तो प्रच वार्षिक आय तथा कहाँ सेवारत हैं ।	अभियुक्ति
1	2	3	4	5	6

घोषणा-पत्र

मैं यह प्रमाणित करता/करती हूँ कि मेरे द्वारा दिये गये उपर्युक्त तथ्य विवरण मेरी जानकारी में सही हैं । यदि उपर्युक्त कोई भी तथ्य भविष्य में गलत या झूठ पाया जायगा तो मेरी सेवा समाप्त कर दी जा सकती है और उसके अतिरिक्त मेरे विरुद्ध ऐसी कार्रवाई भी की जा सकती है जो उचित और अपेक्षित हो ।

उम्मीदवार का हस्ताक्षर

खंड-2

मैंने इस आवेदन पत्र में वर्णित तथ्यों की आवश्यक छान-बीन कर ली है और मैं अनुशांसा करता हूँ कि आवेदक/आवेदिका की नियुक्ति पद पर की जा सकती है । वह पद संप्रति रिक्त है और आवेदक/आवेदिका को इस पद पर नियुक्ति हेतु अर्हता प्राप्त है ।

कार्यालय प्रधान का हस्ताक्षर एवं पदनाम

अनुशांसा । मैं संतुष्ट हूँ कि परिवार की आर्थिक स्थिति ऐसी नहीं है कि बिमा अनुकंपा के आधार पर नियुक्ति के उनका भरण-पोषण संभव हो ।

नियन्त्रण पदाधिकारी/विभागाध्यक्ष का हस्ताक्षर ।

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

STANDING ORDER NO. II/Misc-137/86—667/EB

Patna, Dated, the 6-2-87

Sub—Grant of Motor Cycle/Scooter allowance to Junior Elecl Engineers.

In pursuance of Board's Resolution No. 5889 dated 28.1.1987, the amount of Motor Cycle/Scooter allowance admissible to Junior Elecl. Engineers as per Standing Order No. 629 dated 27.6.81 is raised from Rs. 75/- a month to Rs. 150/- a month.

2. Other terms and conditions for payment of Motor Cycle/Scooter allowance shall remain the same as specified in Standing Order No. IV/EI—107/81—629 dated 27.6.81.

3 The Order shall take effect from the 1.2.'87.

By order of the Bihar State
Electricity Board.
N. K. Pandey
Secretary

Memo No. 508/EB

Patna, Dated, the 6.2.87

Copy forwarded to Member (Tech)/Member (Finance)/Private Secretary to Chairman/
Private Secretary to Secretary, Bihar State Electricity Board, Patna, for information.

N. K. Pandey
Secretary

Memo No. 508/EB

Patna, Dated the 6.2.87

Copy forwarded to Financial Controller I & II/Director of Internal Audit/Director of
Accounts, Bihar State Electricity Board, Patna, for information.

Memo No. 508/EB

Patna, Dated, the 6.2.87

Copy forwarded to All General Managers/All General Manager-cum-Chief Engineers/All
Chief Engineers/Project Manager, Subernrekha Hydel Project, Sikidiri, Ranchi/All Elecl.
Superintending Engineers/D. I. G./Sr. Law Adviser/Director of Personnel/Director of Public
Relations/All Joint Secretaries/All Under Secretaries/All Elecl. Executive Engineers, for
information.

N. K. Pandey
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

STANDING ORDER NO. VIII/DI—1015/86-668/EB

Dated, the 2.3.87

The benefit of free electricity is available to the employees of the Board including its Officers, at different scales, in accordance with the instructions issued in this regard from time to time. The existing scales of free electricity, in terms of units, are based on the old pay structures. However, the pay scales of the workmen and the officers have been revised on different occasions since the extension of the aforesaid benefits.

2. The Board has, therefore, decided vide its Resolution No. 5880 dated 23.1.87. to revise the existing scales for free supply of electricity to its employees including the officers, as per details indicated below—

Sl. No.	Employees drawing pay	Entitlement of free supply of electricity
1	2	3
1.	Upto Rs. 600/- per month	30 units per month.
2.	Between Rs. 601/- and 950/ per month.	50 units per month.
3.	Between Rs. 951/- and 1500/- per month.	75 units per month
4.	Between Rs. 1501/- and Rs. 2250/ per month.	100 units per month.
5.	Rs. 2251/- and above per month	150 units per month.

3. The other terms conditions and scope of admissibility of free supply of electricity will remain the same as stipulated in the Board's Orders issued from time to time in this regard.

4. This order will take immediate effect.

By order of the Bihar State
Electricity Board.
N. K. Pandey
Secretary

Memo No, 71

Dated, the 2.3.87

Copy forwarded to P. S. to the Chairman/Member (Finance)/Member (Technical) for information.

N. K. Pandey
Secretary

Memo No. 71

Dated, the 2.3.87

Copy forwarded to All General Manager-cum-Chief Engineers/General Manager, Patratu Thermal Power Station, Patratu/Tenughat Thermal Power Station, Tenughat/Barauni Thermal Power Station, Barauni/All Chief Engineers/The Project Manager, Subarnrekh Hydel Project, Sikidiri, Ranchi for information and necessary action.

N. K. Pandey
Secretary

Memo No. 71

Dated, the 2.3.87

Copy forwarded to All Financial Controllers/Director of Finance/All Director of Accounts/All Dy. Director of Accounts/All Electrical Superintending Engineers/All Electrical Executive Engineers/Sr. Law Adviser/Director of Public Relations/I.G., Bihar State Electricity Board, Patna/Dy. I. G. Bihar State Electricity Board, Patna/All Dy. Directors of Personnel/All Asstt. Electrical Engineers/All Joint Secretaries/All Personnel Officers/All Accounts Officers/All R. O./All L. W. O's for information and necessary action.

N. K. Pandey
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

STANDING ORDER NO. IV/Leg. Mis. 101/87-669/EB.

Patna, dated, the 14-3-81

In pursuance of Board's Resolution No. 5934 dated 20.2.87, the duties and responsibilities of the Assistant Law Officers posted in the Field Offices and in the Headquarters of the Board's Secretariat will be as follows—

1. To examine the proposal for filing suits, cases, execution cases and other like matters.
2. To examine and vet pleadings, show-cause, rejoinder claims, counter-claims and other like matters to be filed before a court of Law, tribunal or arbitrators or other officers before whom any proceeding including departmental proceeding is pending in which Board's interest is involved.
3. To record and give legal advice on the files sent to Law Deptt. for legal opinion by other wings and offices of the Board.
4. To sign and verify, in the absence of concerned Secretary, Joint Secretary, Deputy Secretary, Under Secretary & Law Officer, all plaints, written statement, petitions, show cause, claims & counter claims applications for execution tabular and other statement of facts forming part of pleadings applications etc. on behalf of the Board.
5. To swear affidavit in any court of Law or before any officer in any matter concerning the Board.
6. To receive on behalf of the Board/Chairman/Member/Secretary of the Board the process issued by any court of Law or by any officers legally empowered to issue such process.
7. To sign and execute vakalatnama on behalf of the Board/Chairman/Member/Secretary to the Board for filing in any court or before any officer before whom any proceeding concerning the Board is pending, only when the Secretary/Joint Secretary and Under Secretary or Law Officer is absent, or when authorised specifically by any of them in any particular case or proceeding.
8. To work as Assistant Public Prosecutor in different Law Courts in criminal cases including cases of theft of Elecl. energy.
9. To maintain registers of suits and cases and to submit monthly and other periodical progress reports and statement as and when called for by specific or general order.

10. To supervise all type of cases and proceedings pending in the different courts.
11. To represent the management before the Enquiring Officer in departmental proceedings and before the Arbitrators in arbitration proceeding.
12. To vet and check, on reference made to them, all kinds of agreement relating to supply of energy, materials, execution of work etc. in which the Board or its officers are to become one of the parties to the contract.
13. To remain in contact with the advocates engaged in the case and proceedings in which the Board is a party and to report about the significant developments and progress of the different cases to the Sr. Law Adviser and other concerned department and officers of the Board.
14. To do, mutatis mutandis, all the aforesaid powers and duties and discharge all the powers and functions in the Area Board/the circles, where the Area Board/General Manager-cum-Chief Engineer/Elect. Superintending Engineers etc. are involved as party to any suit, case or proceeding.
15. To perform any other duties assigned by the Sr. Law Adviser from time to time.

This order will come into force with immediate effect.

N. K. Pandey
Secretary to the Board

Memo No. 286/EB.

Patna, dated, the 14-3-87

Copy forwarded to the Technical Secretary to the Chairman/Member (F) & Member (T) for information.

N. K. Pandey
Secretary to the Board

Memo No. 286/EB.

Patna, dated, the 14-3-87

Copy forwarded to Financial Controller (D)/Financial Controller (CTO)/All directors of Accounts/Director of Finance/Accounts Officer (Estab.)/Director of Personnel/All Dy. Directors of Personnel/All Joint Secretaries/All Under Secretaries/Sr. Law Adviser-cum-Addl. Secretary/Law Adviser-cum-Dy. Secretary/Under Secretary (Law)/All Asstt. Law Officers, Bihar State Electricity Board, Patna for information and necessary action.

N. K. Pandey
Secretary to the Board

Memo No. 286/EB.

Patna, dated, the 14-3-87

Copy forwarded to All General Manager-cum-Chief Engineers, Area Electricity Boards/Projects/R. E./Transmissions/All Electrical Superintending Engineers, Elec. Supply Circles/All Elect. Executive Engineers, Elec. Supply Divisions/All Asstt. Law Officers, posted in Area Boards, Circles and Divisions for information and necessary action.

N. K. Pandey
Secretary to the Board

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order Nb. VIII/MI-2002/86 (Part)-670/EB

Dated, the 24.3.87

The issue regarding protection of pay of senior workman as laid down in Board's O.O.No. 3922 dated 12.9.78 was under review and after careful consideration the Board vide its resolution Nb. 5913 dated 20.2.87 has decided that the following modification in the said order be made with immediate effect.

The expression "pay protection" appearing in para-2 of O.O. No. 3922 dated 12.9.78 before the expression "shall not be admissible" and after the expression "the benefit of "may be read as "stepping up of pay".

Sub-paragraph (F) and (G) of paragraph (2) of Board's O.O. No. 3922 dated 12.9.78 are also deleted.

Other conditions as laid down in the aforesaid office order shall remain unaltered.

By order of the Bihar State
Electricity Board
N. K. Pandey
Secretary

Memo No. 96

Dated, the 24.3.87

Copy forwarded to the Member (Finance)/Member (Technical)/Private Secretary to Chairman for information.

N. K. Pandey
Secretary.

Memo No. 96

Dated, the 24.3.87

Copy forwarded to All General Manager-cum-Chief Engineers/All Chief Engineers/P.M./All General Managers/All Superintending Engineers/All Financial Controllers/D.P.R./Sr. Law Advisor/All Director of Accounts/All Dy. Director of Accounts/All Electrical Executive Engineers/All Joint Secretary/All Under Secretaries/All Dy. Directors of Personnel/All Personnel Officers/All Asstt. Electrical Engineers for information and necessary action.

N. K. Pandey
Secretary.

BIHAR STATE ELECTRICITY BOARD - PATNA
(Department of General Administration)

Office Order No. XIII/Md-1033/78-3922/EB,

Dated 12.9.78

Sub. : Principles for fixation of pay of the employees of the Board on promotion from one post to another carrying higher scale of pay.

On a review it has been found by the Board that office Order No. 4391 dt. 1.9.77 has not been correctly applied, and so, as decided by the Board in its Resolution No. 4428 dated 29.8.78, the following clarifications are issued with respect to the implementation of the said office order No. 4391 dated 1.9.77.

1. The provisions of office Order No. 4391 dt. 1.9.77 shall not be applicable to those employees of the Board whose service conditions are not governed by the Certified Standing Orders.

2. In regard to workers governed by the Certified Standing Orders, the benefit of pay protection shall not be admissible to a Senior employee in the following circumstances :—

- (A) In cases where the pay of a Junior workman was fixed at the higher stage by dint of officiating service on higher grade and due to that he was granted advance increments(s) in the revised scale of pay on a date earlier than his senior.
- (B) In cases where the date/period of increment of a senior workman in the revised scale of pay was shifted due to the following reasons—
 - (i) Withholding of increment due to disciplinary action or a result of failure to pass departmental examination of the prescribed training etc. and
 - (ii) Grant of extra-ordinary leave, the period of which is not counted for the purpose of increment.
- (C) When a senior workman, who is a direct recruit, is promoted and gets less pay than the pay drawn by his junior.
- (D) When a Junior workman on promotion, gets more pay than his senior due to the fact that the former draw his increment/increments on lower post prior to promotion and the senior could not draw the increment on the lower post up to the date of his promotion.
- (E) When a junior workman on promotion, gets more pay than his senior due to the fact that the former was drawing more pay in the lower post at the time of promotion.
- (F) Where appointment of a workman has been made through promotion and where the seniority has been determined on the basis of qualification etc., without any regard to the pay drawn by the workman on his original part.
- (G) Where a workman was in receipt of the benefit of pay fixation on promotion before 1.4.1971.
- (H) Where a workman who is senior and gets less pay than a workman who is junior to him due to his transfer in the cadre from another place.

If due to misapplication of the aforesaid office Order No. 4391 dt. 1.9.77 which will be determined on the basis of the above clarification, any employee (whether governed by the certified Standing Order or by the service regulations) has been benefitted, then in that case a list of such beneficiaries shall be prepared showing their names on that extent of financial advantage received as a result of such misapplication of the said order. Such list shall be sent/submitted to the Secretary to the Board who will issue necessary orders for the recovery thereof in suitable instalments. Till such decision of recovery is communicated by the Secretary their pay shall be frozen at the stage where they would have rightfully drawn but for the benefit given under the said order dt. 1.9.1977.

2. The above clarifications shall be applicable with effect from the date office order No. 4391 dt. 1.9.77 became effective i.e., 1.1.1971/1.4.1971.

3. Office order No. 3890 dt. 7.9.1978 and No. 3910 dt. 9.9.78 are hereby cancelled.

By order of the Bihar State
Electricity Board.
I K Dutta
Secretary

Memo. No. XIII/MI-1053/78-256/EB

Patna, the 12.9.78

Copy forwarded to Member (Accounts), Bihar State Electricity Board, Patna/Member (Engineering), Bihar State Electricity Board Patna/Private Secretary to Chairman, Bihar State Electricity Board Patna/Chief Superintendent (Adm.)/Chief Administrator-cum-Engineer-in-Chief (G.T.O)/Engineer-in-Chief (S. & D.)/All General Manager-cum-Chief Engineers posted in Projects/Area Electricity Boards and Headquarters/All Chief Engineers/All Joint Secretaries/All Under Secretaries/Director of Accounts/Director of Finance/Director of Internal Audit/Accounts Officer (Estt)/All Elecl. Superintending Engineers/All Elecl. Executive Engineers/Dy. Director of Accounts (Sectt)/Resident Engineer (PESU)/All Personnel Officers/All Officers at Headquarters of the Board, for information.

J. K. Dutta
Secretary

BIHAR STATE ELECTRICITY BOARD : PATNA
(Department of General Administration)

Standing Order No. VIII/401/86-671/EB

Dated, the 24.3.87

Based on the decision of the State Government, the Board has already taken a decision that in the case of the employees other than the workmen covered by the Certified Standing Orders of the Board, the date of retirement on attaining the age of 58 years or the prescribed age of superannuation, will be the last day of the month, if the date of birth is any other day of the month except 1st of the month, and it will be the last day of the preceding month if the date of birth falls on 1st of any month.

2. Keeping in view the corresponding age of retirement of the workmen in terms of Certified Standing Orders as also to remove inconsistency between the effective date of retirement of officers and workmen, the Board vide its Resolution No. 5918 dt. 20.2.87, has decided that the workmen covered by the Certified Standing Orders of the Board may be made to retire with effect from the afternoon of the last day of the month in which the date of their retirement falls due on attaining the age of 60 years except in the case where the date of birth is the 1st of the month, in which case, the date of retirement on attaining the age of 60 years will be the afternoon of the last day of the preceding month.

N. K. Pandey
Secretary

Memo No. 97

Dated, the 24.3.87

Copy forwarded to Private Secretary to Chairman/Member (Finance)/Member (Technical) for information.

N. K. Pandey
Secretary

Memo No. 97

Dated, the 24.3.87

Copy forwarded to All General Manager-cum-Chief Engineer/General Manager, Patratu Thermal Power Station, Patratu/Tenughat/Barauni/All Chief Engineers/The Project Manager, Subernrekha Hydel Project, Sikidiri, Ranchi for information and necessary action.

N. K. Pandey
Secretary

Memo No. 97

Dated, the 24.3.87

Copy forwarded to All Financial Controllers/Director of Finance/All Director of Accounts/All Dy. Director of Accounts/AIG. Electrical Superintending Engineers/All Electrical Executive Engineers/Sr. Law Adviser/Director of Public Relations/I.G. Bihar State electricity Board, Patna/Dy. I.G. Bihar State Electricity Board, Patna/All Dy. Director of Personnel/All Assistant Electrical Engineers/All Joint Secretaries/All Personnel Officers/All Accounts Officer/All Revenue Officers/All Labour Welfare Officers for information and necessary action.

N. K. Pandey
Secretary